



LOCAL COMMUNITY COLLEGE BOARD
ANNOTATED AGENDA

Wednesday, December 6, 2023

Newport News City Center Conference Facilities

700 Town Center Drive - The James Room

Newport News, VA 23606

5:00 P.M. Dinner / 5:30 P.M. Meeting

1. CALL TO ORDER

A. Roll Call **5:31 p.m.**

B. Approval of Minutes for October 18, 2023

RECOMMENDED ACTION: The Virginia Peninsula Community College Board approves October 18, 2023, Board Meeting [No. 458], as presented.

Approved as presented.

2. CHAIR ANNOUNCEMENTS

A. Public Comments

No Public Comments.

B. Report from the College Board Liaison to the Virginia Peninsula Educational Foundation Board of Directors

No Report.

C. Executive Committee Serving as the Presidential Evaluation Committee

Acknowledged.

D. Board's Self-Evaluation Policy and Survey Instrument

Received.

3. PRESIDENTS REPORT

A. Update on the Recommendation for Professor Emeritus 2024

Received.

B. Current Data and Recent Trends Related to Quantitative Metrics on Student Outcomes

Presented and Acknowledged.

C. President's Written Report to the College Board

Presented and Acknowledged.

4. CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE

- A. Review of Meeting Minutes from October 4, 2023, and April 5, 2023

RECOMMENDED ACTION: The Virginia Peninsula Community College Board approves the Curriculum, Instruction, and Student Services Committee meeting minutes from October 4, 2023, and April 5, 2023, as presented.

Approved as presented.

- B. Program Discontinuance: Career Studies Certificate (CSC) Welding Technology Basis {221-995-01}

RECOMMENDED ACTION: The Virginia Peninsula Community College Board approves the discontinuance of the Career Studies Certificate (CSC) Welding Technology Basic, as presented.

Approved as presented.

- C. Program Discontinuance: Career Studies Certificate (CSC) Welding Technology Advanced {221-995-02}

RECOMMENDED ACTION: The Virginia Peninsula Community College Board approves the discontinuance of the Career Studies Certificate (CSC) Welding Technology Advanced, as presented.

Approved as presented.

5. BUDGET AND FINANCE COMMITTEE

- A. Review October 18, 2023, Minutes

RECOMMENDED ACTION: The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from October 18, 2023, as presented.

Approved as presented.

- B. Review of the FY 2024 First Quarter Local Funds Report

INFORMATION ONLY: The Virginia Peninsula Community College Board acknowledges receipt of the FY 2024 First Quarter Local Funds Report, as presented.

Tabled.

- C. Status Update of Budget and Finance Committee Standard Operating Procedures Document Development

INFORMATION ONLY: The Virginia Peninsula Community College Board acknowledges receipt of the Budget and Finance Committee Standard Operating Procedures document development status.

Acknowledged.

- D. Status Update of Athletics Review Action Items

INFORMATION ONLY: The Virginia Peninsula Community College Board acknowledges receipt of the Athletics Review Action items.

Tabled.

- E. Statement of Economic Interests and Completion of State Officer and Employee Conflict of Interests Act Training

INFORMATION ONLY: The Virginia Peninsula Community College Board acknowledges receipt of directions for the annual filing of the Statement of Economic Interests and for completing the online module for State Officer and Employee Conflict of Interests Act Training.

Acknowledged.

6. UNFINISHED BUSINESS

- A. Board's Presidential Evaluation Instrument: Demonstration and Recommendations

RECOMMENDED ACTION: The Virginia Peninsula Community College Board, in accordance with §2.2-3711(A)(1) of the Code of Virginia, will convene in closed session relating to the discussion or consideration of personnel matters, specifically the presidential performance evaluation.

Mr. Durham motioned that the Board begin closed session.

Reconvene to Open Session

RECOMMENDED ACTION: The Virginia Peninsula Community College Board, having finished all appropriate discussions in accordance with Section §2.2-3711(A)(1) of the Code of Virginia, shall end the closed session and return to open session.

Mr. Fuentes motioned that the Board return to open session.

Certification for Closed Session

RECOMMENDED ACTION: The members in attendance at the closed session of the Virginia Peninsula Community College Board meeting on December 6, 2023, certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under §2.2-3711(A)(1) and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in this closed session.

Certified

7. NEW BUSINESS

None

8. ADJOURNMENT

7:30 p.m.

*Next College Board Meeting: 5 p.m. on February 21, 2024
Hampton Campus
521 Butler Farm Road, Hampton, VA 23666
2nd Floor - Room 4226*

UPCOMING COLLEGE BOARD MEETING DATES

January – December 2024

Wednesday, February 21, 2024	Hampton Campus, Hampton IV Building Room 4226
Wednesday, April 17, 2024	Williamsburg Historic Triangle Campus Room 110
Wednesday, May 15, 2024	Hampton Campus, Hampton IV Building Room 4226
Wednesday, August 21, 2024	Williamsburg Historic Triangle Campus Room 110
Wednesday, October 16, 2024	Hampton Campus, Hampton IV Building Room 4226
Wednesday, December 04, 2024	York County (TBD)
Tuesday, May 14, 2024	Commencement – Location to be determined

Committee meetings occur one week prior to College Board meetings.
Dates, times, and locations will be publicly noticed.

Historic Triangle Campus Address

Williamsburg Historic Triangle Campus, 4601 Opportunity Way, Williamsburg, VA 23188

Hampton Campus Address

Hampton IV Building, 521 Butler Farm Road, Hampton, VA 23666

General Board meetings are open to the public in accordance with the Virginia Freedom of Information Act.