

Curriculum, Instruction, and Student Services Committee
February 12, 2020
Hampton Campus, Harrison Hall Room 9, 3:00 p.m. – 5:00 p.m.

Attendees:

Dr. Joyce Jarrett; Mr. John W. McMillan, Jr.; Mr. Augustus L Owens; Ms. Elizabeth Tai; Dr. Donna Woods

College Staff:

Dr. Susan English; Dr. Lauren Williams; Ms. Cece Wheeler; Mr. Dave Coffey; Mr. Michael Mann; Ms. Jean Frank

Absent:

Mr. Jonathan Romero

Dr. Joyce Jarrett called the meeting to order at 3 p.m.

The following programs were presented to the committee for discussion and action.

1. Program Discontinuance: Photography Associate of Applied Science (AAS)
After committee discussion, Mr. John McMillan, Jr. moved and Ms. Elizabeth Tia seconded the motion to approve the discontinuance of the Photography Associate of Applied Science as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the discontinuance of the Photography Associate of Applied Science (AAS), as presented.

2. Program Discontinuance: Photography/Specialization in Visual Communication Associate of Applied Science (AAS)
After committee discussion, Mr. John McMillan, Jr. moved and Ms. Elizabeth Tia seconded the motion to approve the discontinuance of the Photography/Specialization in Visual Communication Associate of Applied Science as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the discontinuance of the Photography /Specialization in Visual Communication Associate of Applied Science (AAS), as presented.

3. Photography Career Studies Certificate (CSC)
After committee discussion, Dr. Donna Woods moved and Ms. Elizabeth Tia seconded the motion to pass the recommended action as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Photography Career Studies Certificate (CSC), as presented.

4. Foundations of Criminal Justice Career Studies Certificate (CSC)

After committee discussion, Mr. John McMillan, Jr. moved and Mr. Augustus Owens seconded the motion to pass the recommended action as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Foundations of Criminal Justice Career Studies Certificate (CSC), as presented.

5. Administration of Justice Career Studies Certificate (CSC)

After committee discussion, Ms. Elizabeth Tia moved and Mr. Augustus Owens seconded the motion to pass the recommended action as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Administration of Justice Career Studies Certificate (CSC), as presented.

6. Cybersecurity and Networking Foundations Career Studies Certificate (CSC)

After committee discussion, Mr. John McMillan, Jr. moved and Mr. Augustus Owens seconded the motion to pass the recommended action as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Cybersecurity and Networking Foundations Career Studies Certificate (CSC), as presented.

7. Dental Assisting II, Expanded Functions Career Studies Certificate (CSC)

After committee discussion, Mr. John McMillan, Jr. moved and Mr. Augustus Owens seconded the motion to pass the recommended action as presented with the caveat of adding an infographic with additional data for the full College Board meeting. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Dental Assisting II, Expanded Functions Career Studies Certificate (CSC), as presented.

8. Clinical Medical Assistant Career Studies Certificate (CSC)

After committee discussion, Dr. Donna Woods moved and Mr. Mr. John McMillan, Jr. seconded the motion to pass the recommended action as presented with the caveat of adding an infographic with additional data for the full College Board meeting. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Clinical Medical Assistant Career Studies Certificate (CSC), as presented.

9. Certified Medical Administrative Assistant Career Studies Certificate (CSC)

After committee discussion, Ms. Elizabeth Tia moved and Mr. Augustus Owens seconded the motion to pass the recommended action as presented with the caveat of adding an infographic with additional data for the full College Board meeting. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Certified Medical Administrative Assistant Career Studies Certificate (CSC), as presented.

10. Emergency Telecommunicator (9-1-1 Dispatcher) (CSC)

After committee discussion, Dr. Donna Woods moved and Ms. Elizabeth Tia seconded the motion to pass the recommended action as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the addition of the Emergency Telecommunicator (9-1-1- Dispatcher) Career Studies Certificate (CSC), as presented.

11. Program Discontinuance: Electronics Technology, Specialization in Electrical Engineering Associate of Applied Science (AAS)

After committee discussion, Mr. John McMillan, Jr. moved and Mr. Augustus Owens seconded the motion to approve the discontinuance of the Electronics Technology, Specialization in Electrical Engineering Associate of Applied Science as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the discontinuance of the Electronics Technology, Specialization in Electrical Engineering Associate of Applied Science (AAS) as presented.

12. Program Discontinuance: Technical Studies, Specialization in Industrial Technology Associate of Applied Science (AAS)

After committee discussion, Dr. Donna Woods moved and Mr. Augustus Owens seconded the motion to approve the discontinuance of the Technical Studies, Specialization in Industrial Technology Associate of Applied Science as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the discontinuance of the Technical Studies, Specialization in Industrial Technology Associate of Applied Science (AAS) as presented.

13. Faculty Emeritus: Sandra Dashiell, Dr. Ron Goldberg, Isidoro Kessel, and Dr. Roger Lemaster

After committee discussion, Dr. Donna Woods moved and Mr. Augustus Owens seconded the motion to approve the recommended action as presented. **Passed**

RECOMMENDED ACTION: The Thomas Nelson Community College Board approves the honorary title of Professor Emeritus on Sandra Dashiell, Assistant Professor, Business, Public Services, Information Systems and Mathematics, Dr. Ron Goldberg, retired Professor of History, Isidoro Kessel, retired Assistant Professor of World Languages and Dr. Roger Lemaster, Professor of Drafting and Design as presented.

There being no other business or announcements, the meeting adjourned at 5:00 p.m.

Minutes submitted by Barbara Mason,