



LOCAL COMMUNITY COLLEGE BOARD AGENDA

ANNOTATED AGENDA

Wednesday, February 21, 2024

Hampton IV – Room 4226

521 Butler Farm Road | Hampton, VA 23666

5:30 P.M.

1. CALL TO ORDER

A. Roll Call **5:31 P.M.**

B. Approval of Minutes for December 06, 2023

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the December 06, 2023, Board Meeting [No. 459], as presented.

Approved as presented.

2. CHAIR ANNOUNCEMENTS

A. Public Comments

No public comments.

B. Appointment of Nomination Committee for Chair and Vice Chair

Acknowledged.

C. Notification of Board Membership Change

Acknowledged.

D. Report from the College Board Liaison to the Virginia Peninsula Educational Foundation Board of Directors

Received.

E. Board Self-Evaluation Policy Statement

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the addition of the following policy statement to the College Board Policy Manual: *The Virginia Peninsula Community College Board must conduct a self-evaluation each year with the results shared at the May meeting or as soon thereafter as the Board meets, as presented.*

Approved as Presented

F. Board Self-Evaluation Procedure and Survey Instrument

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the proposed procedure and survey instrument for use in conducting its self-evaluation, as presented.

Approved as Presented

3. PRESIDENTS REPORT

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- A. Annual Workforce Development Report
Presented and acknowledged.
 - B. Discussion: Written President's Report to the College Board
Presented and acknowledged.
4. **CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE**
- A. Review November 28, 2023, Minutes
 - ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Curriculum, Instruction, and Student Services Committee meeting minutes from November 28, 2023, as presented.
Approved as presented.
 - B. Program Update
 - 1. Nursing
 - VBON Results
 - NCLEX Report
 - ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges the nursing program updates, as presented.
Acknowledged.
 - C. Enrollment Management Services Report
 - 1. Timely Care and VPCC Partnership
 - ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges the Enrollment Management Services report, as presented.
Acknowledged.
5. **BUDGET AND FINANCE COMMITTEE**
- A. Review December 6, 2023, Minutes
 - ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from December 6, 2023, as presented.
Approved as presented.
 - B. Receipt of the FY 2024 State Budget 2nd Quarter Update
 - ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges receipt of the FY 2024 State Budget 2nd Quarter report, as presented.
Acknowledged.
 - C. Receipt of the FY 2024 Local Funds 2nd Quarter Report
 - ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges receipt of FY 2024 Local Funds 2nd Quarter report, as presented.
Acknowledged.
 - D. Receipt of Recommended FY 2025 Local Funds Budget Presentation
 - ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges receipt of the Recommended FY 2025 Local Funds Budget, as presented.
Tabled.
 - E. Approve Increase in Student Fees for FY 2025
 - ❖ **RECOMMENDED ACTION:** The Virginia Community College Board approves the recommendation to increase the Student Activity Fee by \$0.50 for FY 2025, as presented.

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Item removed from agenda

F. Status Update of Athletics Review Action Items

- ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges receipt of the Athletics Review Action items.

Acknowledged.

G. Status Update of Standard Operation Procedure

- ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges receipt of the Standard Operating Procedure, as presented.

Acknowledged.

6. FACILITIES COMMITTEE

A. Facilities Projects Update

- ❖ **INFORMATION ONLY:** The Virginia Peninsula Community College Board acknowledges the update on facilities projects, as presented.

Acknowledged.

7. UNFINISHED BUSINESS

A. Approval of the Colleges Honorary Associate Degree Nomination.

B. Ad-hoc Awards Committee Report

Closed Session

- ❖ **RECOMMENDED ACTION:** The Board of Virginia Peninsula Community College, in accordance with §2.2-3711(A)(7) of the Code of Virginia, will convene in closed session relating to the discussion or consideration of honorary degrees or special awards.

Dr. Donna Woods motioned that the Board begin closed session.

Reconvene to Open Session

- ❖ **RECOMMENDED ACTION:** The Board of Virginia Peninsula Community College, having finished all appropriate discussions in accordance with Section §2.2-3711 (A)(7) of the Code of Virginia, shall end the closed session and return to open session.

Dr. Donna Woods motioned that the Board return to open session.

Certification for Closed Session

- ❖ **RECOMMENDED ACTION:** The members in attendance at the closed session of the Virginia Peninsula Community College Board meeting on February 21, 2024, certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under §2.2-3711(A) (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in this closed session.

Certified

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the College's Honorary Associate Degree recommendation as presented.

Approved as presented.

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Ad-hoc Awards Committee's recommendation(s) as presented.

Approved as presented.

8. NEW BUSINESS

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None.

10. ADJOURNMENT
8:29 P.M.

Next College Board Meeting
5:30 p.m. on Wednesday, April 17, 2023
Historic Triangle Campus
4601 Opportunity Way | Williamsburg, VA 23188

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REMINDERS

Local Community College Board 2024 Meeting Dates Light Dinner 5 P.M. | Meeting 5:30 P.M.

Wednesday, February 21, 2024, Hampton Campus
Hampton IV – Room 4226

Wednesday, April 17, 2024, Williamsburg's Historic Triangle Campus
Library – Room 100M

Wednesday, May 15, 2024, Hampton Campus
Hampton IV – Room 4226

Wednesday, August 21, 2024, Williamsburg's Historic Triangle Campus
Library – Room 100M

Wednesday, October 16, 2024, Hampton Campus
Hampton IV – Room 4226

Wednesday, December 4, 2024, Off-Campus Meeting – York County

Commencement Exercises

Tuesday, May 14, 2024
Hampton Coliseum
1000 Coliseum Drive | Hampton VA 23666
2 p.m.

Campus Locations

Williamsburg's Historic Triangle Campus
4601 Opportunity Way, Williamsburg, VA 23188

Hampton IV Building

521 Butler Farm Road, Hampton, VA 23666

Note: General Local College Board meetings are open to the public in accordance with the Virginia Freedom of Information Act.

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