



The Peninsula's Community College

Thomas Nelson Community College Local Board  
Finance and Municipal Liaison Committee

September 27, 2017

Member(s) Present: Michael Kuhns, Scott VanVoorhees, Allen Melton, and Deborah Reese

Absent: Leonard Sledge and Perry Showalter

Guests: John McMillan and Bruce Goodson

College Staff Present: Charles Nurnberger, Vice President for Finance and Administration;  
Lisle Wilke, Budget Analyst; and Geraldine Mathey, Administrative Assistant

Mr. Kuhns, chairing on behalf of Mr. Sledge, opened the meeting at 4:35 P.M.

1. April 26, 2017 Minutes. The Committee reviewed the minutes. Mr. VanVoorhees made the motion to accept the minutes; Mr. Kuhns seconded the motion; and the members present unanimously approved the minutes. Mr. Kuhns will recommend approval by the Local College Board.

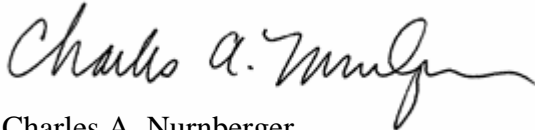
2. Resolution: Deed of Easement to City of Hampton, Virginia. Mr. Nurnberger explained that the request for a Deed of Easement had been initiated by the VCCS. This easement will permit water along the City's curb inlets along Thomas Nelson Drive to drain in the College's storm water system. Mr. MacMillan asked if the curb inlets would be visible; Mr. Nurnberger replied that the openings have been in existence for many years. Mr. Melton asked who was responsible for ensuring the openings were clear of debris; Mr. Nurnberger said College staff takes care of this. He further explained that the College follows the MS4 requirements. Mr. VanVoorhees made the motion to accept the resolution; Mr. Melton seconded the motion; and the members present unanimously approved the Deed of Easement. Mr. Kuhns will recommend approval by the Local College Board. The resolution will then be forwarded to the VCCS as an agenda item for the November 2017 State Board for Community Colleges meeting.

3. Draft FY 2018 Local Funds Statement. Mr. Kuhns stated the only action required is to accept the draft statement. Mr. Nurnberger said the explanation sheet accompanying the statement identified changes therein. He said the final statement would be fully discussed at the December 6 meeting. Mr. Melton made the motion to accept the draft Local Funds statement; Mr. VanVoorhees seconded the motion; and the members present unanimously approved the draft statement. Mr. Kuhns will recommend acceptance by the Local College Board.

4. Project Updates. Mr. Nurnberger gave updates on the following projects:
  - a. New Traffic Signal: Mr. Nurnberger said the bases for the traffic poles have been completed, and the poles themselves are being constructed. Mr. VanVoorhees asked if the College was funding this project. Mr. Nurnberger said it was not, that the City of Hampton was paying.
  - b. Pedestrian Bridge: Mr. Nurnberger said a fiber optic cable installed by the College had not been identified prior to demolition of the existing bridge and that cable had been inadvertently severed by the contractor. He said a Change Order had been approved to replace this cable and to move the box to a different location. Ms. Reese asked about the possibility of having a No Turn On Red sign erected near the pedestrian traffic light. She observed a driver turning right when the light was solid red and people were still in the crosswalk.
  - c. Diggs/Moore/Harrison Halls Replacement Building: Mr. Nurnberger said a project number had just been assigned to this project.
  - d. Hampton Digital Sign: Mr. Nurnberger said this is still under discussion between VDOT's attorney and our System Counsel's office. He has spoken with Clark Nexsen on the possibility of moving the sign across the road instead of near the freeway as originally planned. He said this could be accomplished without acquiring any additional approvals. However he pointed out that Dr. Dever would prefer to have the sign placed as originally planned.

There being no further discussion, the meeting was adjourned at 5:05 P.M.

Respectfully submitted,



Charles A. Nurnberger  
Vice President for Finance and Administration