



The Peninsula's Community College

**THOMAS NELSON COMMUNITY COLLEGE
SPECIAL CALLED BOARD MEETING/ANNUAL BOARD DINNER**

**Kingsmill Resort and Clubhouse
1010 Kingsmill Road
Williamsburg, VA 23185**

**June 17, 2015
5:30 p.m.**

MINUTES NO. 408

PRESENT:

Ms. Christine J. Gergely
Mr. Bruce Goodson
Mr. Everett Jordan, Jr.
Mr. John W. McMillan, Jr.

Mr. Augustus Owens
Ms. Deborah Reese
Mr. Leonard Sledge
Ms. Elizabeth Tai

ABSENT:

Father Ralph Haines, III
Mr. Robert Harper, Jr.

Ms. Belinda Willis
Ms. Stephanie White

STAFF AND GUESTS:

Ms. Cynthia Callaway (Institutional Advancement)
Ms. Heather Cordasco (Williamsburg/James City County School Board)
Mr. Wayne Davis (Information Technology)
Dr. John T. Dever (President)
Ms. Sabrina Elliott (Office of the President)
Ms. Patricia Harris (Advanced Integrated Manufacturing Center)
Mr. Richard Hodges (Historic Triangle Campus)
Ms. LaTasha Holmes (College Support Staff Association)
Dr. Daniel Lufkin (Student Affairs)
Chief Kelvin Maxwell (Campus Police)
Ms. Jasmane Ormond (Student Government Association)
Dr. Lonnie Schaffer (Academic Affairs)
Ms. Carol Scheid (former College Board member)

CALL TO ORDER

Mr. Everett Jordan, Jr., Vice Chair, called the meeting to order at 5:45 p.m.

ROLL CALL

By roll call vote in open session, the following members were in attendance:

Ms. Christine Gergely
Mr. Bruce Goodson
Mr. Everett Jordan, Jr.
Mr. John W. McMillan, Jr.
Mr. Augustus Owens
Ms. Deborah Reese
Ms. Leonard Sledge
Ms. Elizabeth S. Tai

PUBLIC COMMENTS

There were no public comments.

CHAIR ANNOUNCEMENTS

Vice Chair Jordan welcomed everyone to the meeting.

Appointment of Nominating Committee for College Board Chair and Vice Chair

Vice Chair Jordan reported that the following Board members have conveyed their willingness to serve on the nominating committee to appoint the College Board Chair and Vice Chair:

- C. Gergely
- R. Harper, Jr.
- B. Willis
- L. Sledge
- D. Reese
- B. Goodson

From the list of those members who have expressed interest in serving on the nominating committee, Vice Chair Jordan will chose three members to serve on the committee.

The officers of the Thomas Nelson College Board shall be elected annually, by simple majority at the regular meeting of the Board in September. The terms of office shall be for one year, beginning October 1. Incumbent officers shall be eligible for re-election.

Once the members of the committee have been identified, suggestions may be given to them for consideration. The nominating committee will agree on the slate and secure the nominees' permission to stand for election and to serve if elected.

Suggestions may be made in writing to the nominating committee for inclusion in its report provided the nominees are received by the nominating committee at least two weeks prior to the meeting. If accepted by the nominating committee, the candidate will be contacted by the nominating committee and permission received from the person to stand for election and to serve.

COMMITTEE REPORTS

Curriculum, Instruction, and Student Services Committee (CISS)

Ms. Elizabeth Tai, Curriculum, Instruction, and Student Services Committee Chair, reported that the committee did not have a quorum present for its scheduled meeting. She presented the following committee report:

- a. Approval of proposed Career Studies Certificates
 - o **RECOMMENDED ACTION:** On behalf of the committee, Ms. Tai recommended that the Thomas Nelson Community College Board approve the proposed Career Studies Certificates, Manufacturing Technology and Mechatronics Technology, as presented.

The motion was made (D. Reese) and seconded (J. McMillan, Jr.)

The motion was approved.

President Dever reported that the Associated of Applied Science degree in Advanced Integrated Manufacturing Technology, which was approved by the College Board at its December meeting, has now received approval from both the State Board for Community Colleges and the staff of the State Council of Higher Education for Virginia. This means that the associate degree program can start in January 2016 as originally planned.

Ms. Patricia Harris, Program Coordinator, Advanced Integrated Manufacturing (AIM), reported that the U.S. Department of Labor grant will provide equipment and staffing for the Career Studies certificate over the next two years. The program will begin in Fall 2015.

Ms. Scheid expressed her deep appreciation to President Dever and staff for bringing matters forward for consideration by the Board, and for keeping them moving steadily onward.

OLD BUSINESS

There were no old business matters to report.

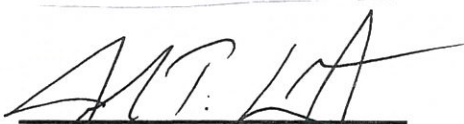
NEW BUSINESS

There were no new business matters to report.

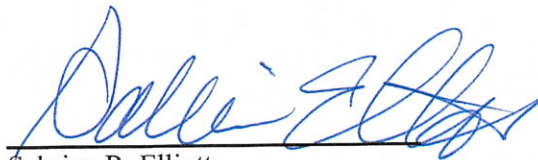
ADJOURNMENT

It was moved (L. Sledge) and seconded (J. McMillan, Jr.), that the meeting adjourn at 6:25 p.m. The motion was approved.

Respectfully submitted:



John T. Dever, President
Secretary to the Board



Sabrina R. Elliott
College Board Recorder