

**TRANSFER AGREEMENT WITH GUARANTEED PROGRAM ADMISSION
BETWEEN LONGWOOD UNIVERSITY AND THE VIRGINIA COMMUNITY COLLEGE SYSTEM**

**PROGRAM: AAS IN EARLY CHILDHOOD DEVELOPMENT OR EARLY CHILDHOOD
EDUCATION**

In accordance with Virginia's State Policy on College Transfer, the Virginia Community College System (VCCS) and Longwood University (LU) recognize the need for and importance of facilitating the transfer of students from one institution to the other as they pursue their educational goals. The VCCS and LU enter into this Agreement to provide all students an opportunity for guaranteed admission into Early Childhood Education at the university. VCCS students who do not meet the requirements described herein are encouraged to apply under the regular admission procedures of the University.

This Agreement supersedes all previous agreements between LU and the VCCS signed prior to November 1, 2022. It does not nullify individual program-to-program agreements articulated since this date.

Section 1: Definition of Guaranteed Program Admission Agreement (GPAA)

The GPAA is an agreement between two- and four-year institutions guaranteeing students earning a transferable transfer associate degree and reaching specified academic benchmarks admission to a specific plan of study. This agreement enables students who follow the terms of the agreement to optimize the completion of a four-year degree after transfer. **The GPAA clearly identifies expectations of students to be guaranteed admittance to a program of study. When a common curriculum exists, the GPAA should be a state-level agreement. For applied programs and local curricula, local GPAAs can be implemented.**

For competitive programs not included in a GPAA, the Transfer Guide template is used to clearly identify the expectations for students to be candidates for acceptance.

Section 2: Requirements for Admission

- A. Applicable associate degrees:** Associate of Applied Science (AAS) in Early Childhood Development or Early Childhood Education
- B. Limitations due to academic or disciplinary record:** Disciplinary records are reviewed and evaluated on a case-by-case basis and could affect the student's eligibility.
- C. Registration of intent to use the agreement:** A student registers his/her intent to use this agreement after completion of 15 college credits through the Transfer Virginia portal. A student can still participate in the GPAA without registering the intent to use the agreement.
- D. Program and course requirements:** All specific course and program requirements are designated on the pathway map and informational notes as part of the Transfer Guide. These include, but are not limited to, the minimum GPA requirement, course requirements, minimum credits to be completed at the associate degree institution, maximum credits applicable for transfer, testing requirements, admission processes and deadlines, and transcript submission.

Minimum GPA requirement: A cumulative GPA of 2.5 or higher on a four-point scale, computed as shown on the two-year institution transcript. Courses repeated at the VCCS institution and courses transferred into the VCCS institution from another institution will also be evaluated using the method used by the VCCS institution, which is using the highest grade earned.

Course requirements: Earn a grade of "C" (2.0) or higher in each community college course.

Minimum credits to be completed at associate degree institution: Students must complete the AAS in Early Childhood Education/Early Childhood Development from a VCCS institution with

at least 60 credits to be eligible for this agreement. This GPAA is not applicable for a student whose first enrollment is at Longwood and then returns to the community college to complete the associate degree.

Maximum credits applicable for transfer: It is recommended that students transfer no more than 75 credit hours to help minimize credits that do not apply to major requirements.

Testing requirements: Although not required for admission, a score of 470 or above on the VCLA prior to attending LU is strongly encouraged.

Admission application and enrollment: To apply using the GPAA, students should visit LU's transfer admission page and apply no later than the semester in which they are completing their associate degree. The deadline for spring admission is December 1, and the deadline for fall admission is March 1.. Students should enroll at LU no more than two years after the completion of the associate degree to be eligible to choose the catalog corresponding to the start of VCCS enrollment.

Transcript submission: Submit an official transcript showing completion of the applicable associate degree to the LU Admissions Office. If conditional admission is sought, a final official transcript showing completion of the associate degree will be required prior to applying the terms of the GPAA. The terms of the GPAA will not be applied until the official transcript showing degree conferred has been received by LU.

LU cannot guarantee that students will be able to complete all requirements for graduation within the 120-credit minimum required for graduation. Upon enrollment, LU will work with GPAA students on a plan detailing the remaining coursework required in the program in which the student is matriculating. Likelihood of completion within the 120-credit minimum increases if students stay within their declared major, have met specific prerequisites at the VCCS institution for their majors, make satisfactory progress, or enter LU after graduating from a program-specific agreement.

Section 3: Application of Associate Degree to General Education Requirement

All lower-division general education coursework and the Integrating World Languages Perspectives - level course will be satisfied upon completion of the AAS and completion of a course not in the associate degree program: HIS 112 at the community college or HIST 126 at Longwood. Please see Transfer Guide for details.

Section 4: Application of this Agreement to Students Earning an Associate Degree Concurrent with High School

High school students who have earned the AAS in Early Childhood Development/Education concurrent with high school graduation are not eligible for guaranteed admission under the terms of this Agreement. These students are encouraged to apply through the regular transfer admissions process, although admission is not guaranteed. If admitted, such students receive the benefits outlined in Section 3 provided that: the stated conditions are met and students participate in freshman orientation, live on campus, and complete ENGL 265.

Section 5: Credit for Prior Learning

LU accepts credit for CLEP, Advanced Placement, International Baccalaureate, Cambridge, military training/experience, or other forms of advanced standing, which will be evaluated on a case-by-case basis. Students under this GPAA who have credit for prior learning receive the overarching benefits of the GPAA but must present documentation from the original agency or experience as part of a course-by-course credit evaluation to determine applicability to specific coursework or major requirements per LU's

credit for prior learning policy. Those transferring military experience are limited to 30 credits. However, all credits will be evaluated. To graduate from LU, any student must have earned at least 25% of the credits in the degree at LU and must earn at least 30 credits of upper-level coursework at LU.

Section 6: Associate Degree Completion Criteria and Catalog Determination

Students under this agreement may choose 1) the catalog in effect at the time they enroll at LU or 2) the one that applies to continuous, full-time students at their class level (in accord with state policy). To be eligible to choose the catalog corresponding with the start of VCCS enrollment (i.e., #2 in the preceding sentence), students must enroll at LU within 2 years of completion of the associate degree. In the event that the student's catalog year has expired, courses will be evaluated on their applicability to current degree requirements.

Students under this agreement who have completed community college coursework in the corresponding Transfer Guide will have the appropriate coursework for admission to teacher preparation. Coursework from both the associate degree and the bachelor's degree is required for students in the licensure concentration.

The following requirements are also in place for admission into teacher preparation. While these are not required as part of the GPAA, completion of the requirements prior to attending LU will facilitate a smooth transition to field placements required within LU's Early Childhood Education program.

- VCLA composite score of 470 or higher
- Completion of the Child Abuse and Neglect Recognition and Intervention Training Module and submission of the official certificate
- Completion of the Restraint and Seclusion Training Module and submission of the official certificate
- Completion of the Dyslexia Awareness Training Module and submission of the official certificate
- Submission of Criminal Background Check results
- Submission of negative TB test results
- Submission of an up-to-date Automobile Insurance Form
- Submission of two applicable faculty recommendations
- An overall GPA of 3.0 or higher (Prospective teacher candidates who have an overall GPA ranging from 2.5 to 2.99 will be put on a waitlist until the end of the semester during which they applied.)

Section 7: Passport/UCGS Course Waivers

Not applicable.

Section 8: Program Roster and Transfer Guides – Student Document

The attached Program Roster and Transfer Guide represent all requirements for admittance under this GPAA and the benefits that result. The Transfer Guide will be applied as the student-facing document for this agreement.

Section 9: Administration of Agreement

The LU official responsible for all LU aspects of the GPAA and Register of Intent to Transfer is the Provost and Vice President for Academic Affairs or her/his/their designee. The VCCS official responsible for all VCCS aspects of the GPAA is the Senior Vice Chancellor for Academic and Workforce Programs

or her/his/their designee, in consultation with the Guaranteed Admission Review Committee of the VCCS Academic and Student Affairs Council.

This agreement will remain in effect until modified or terminated. This Agreement may be modified only by a writing signed by the VCCS Chancellor and President of LU. Termination may be made by either party upon one (1) year prior written notice. Students who register in the Transfer Virginia Portal their intent to participate in the GPAA prior to the date of termination are eligible for admission for two years after termination becomes effective.

The effective date of this Agreement is the date last signed by the President of LU and the VCCS Chancellor. The signed Agreement will be maintained in the Transfer Virginia Portal.

VCCS Responsibilities

- Submit a PDF of the official signed Agreement to the Portal Coordinator.
- Use portal data to track which four-year institutions students are targeting for the GPAA and provide support to students.

University Responsibilities

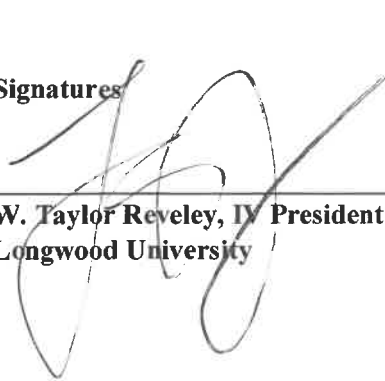
- Use portal and internal data to track students who register their intent to use the GPAA. Use this data to maintain ability to honor agreement in respect to enrollment capacities.
- 4-year institutions use portal data to track students who register their intent to use the GPAA and engage with students to best prepare students for transfer.

Section 10: Review Clause

LU and the VCCS will review this agreement and the student tracking data every three years to adjust as deemed appropriate to maintain its integrity and value and for the improvement of the transfer process. Changes will not be applied retroactively to students already enrolled or registered under the provisions of the existing GPAA. Changes may include those necessary based on revisions in Commonwealth of Virginia teacher licensure or program approval requirements, national accreditation requirements, or federal regulations.

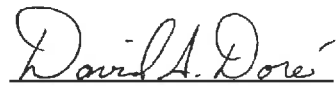
If no changes are necessary, the documented review below will extend this agreement for an additional three years.

Signatures



W. Taylor Reveley, IV President
Longwood University

3/12/2024
Date



David Doré, Chancellor
Virginia Community College System

3/08/2024
Date

Program Roster

Program of Study/Major	Effective Date	Review Date
BS in Early Childhood Education		

Appendix A: Transfer Guides mapping to each major listed above.

Longwood University BS in Early Childhood Education Associate Degree (AAS) Plan in Early Childhood Education

COURSE REQUIREMENTS

Complete at a Virginia Community College					Complete at Longwood University		
BACHELOR'S DEGREE REQUIREMENT		SATISFIED BY			BACHELOR'S DEGREE REQUIREMENT		
Course	Credits	Gen ED*	CC Course	Notes	Course	Credits	Notes
No transfer credit	1-2		SDV 100 OR 101 OR 108		CHEM 301	3	Completed prior to Civitae (Gen Ed.) Symposium.
ENGL 165	3	PUA	ENG 111		MUSC 325	3	Completed prior to Civitae (Gen Ed.) Symposium.
ENGL 1XX	3	UA	ENG 112		SOCL 320	3	Completed prior to Civitae (Gen Ed.) Symposium.
ECED 1XX	3		CHD 120		Civitae Symposium	3	Completed Senior Year prior to student teaching or internship.
ENGL 380	3	UA	ENG 250		MATH 309	3	
Gen Ed req.	3	PUA	HIS 121		ECED 310	3	
THEA 448	3		CHD 145		ENGL 483	3	
BIOL 101	4	PUA	BIO 101		ECED 320	3	
MATH 135	3	PUA	MTH 154		HIST 126	3	
ECED 1XX	3		CHD 165		ECED 330	3	
EDUC 245	3	UA	PSY 230		ECED 340	3	
EDUC 260 AND 270	3		EDU 200		ECED 350	3	
ECED 2XX	3		CHD 205		ECED 410	3	
ECED 2XX	3		EDU 235	Longwood's Early Childhood BS is a degree completion program, meaning that the entire AAS must be completed to enter Longwood's ECE program and complete a bachelor's degree.	ECED 420	3	
ECED 1XX	3		CHD 118		ECED 430	3	
ECED 1XX	3		CHD 146		ECED 440	3	
ECED 2XX	3		CHD 270		ECED 482 or ECED 492	10	Student teaching or internship
ECED 2XX	3		CHD 216		ECED 472	2	Final semester
ECED 1XX	3		CHD 166				
ECED 2XX	3		CHD 210				

ECED 2XX	3		CHD 265			
			VCLA Test	Students are strongly encouraged, but not required, to pass the Virginia Communication and Literacy Assessment (VCLA) prior to transfer. Speak to your community college advisor about this test.		
CREDITS PRE-TRANSFER: 62				CREDITS POST-TRANSFER: 60		
<p>* A = Completion of the Associate Degree satisfies this General Education Requirement. U = This course satisfies a Uniform Certificate of General Studies requirement. P = This course satisfies a Passport requirement.</p>						

TRANSFER GUIDANCE

Guaranteed Program Admission Agreement: Longwood University and VCCS

By also meeting the following criteria, students are guaranteed admission into the Early Childhood Education degree program at Longwood.

- A cumulative GPA of 2.5 or higher on a four-point scale, computed as shown on the two-year institution transcript.
- Earn a grade of "C" (2.0) or higher in each community college course.
- Disciplinary records are reviewed and evaluated on a case-by-case basis and could affect the student's eligibility.
- Students must complete an AAS degree in Early Childhood Education through the VCCS with at least 60 credits.
- Submit to Longwood's Office of Admissions an official transcript showing completion of the applicable associate degree. Until Longwood receives the official transcript showing degree conferred, the terms of the GPAA will not be applied.

By also meeting the following criterion, admitted students are eligible for completion of all Foundation-level courses as well as the Integrating World Languages Perspectives-level course associated with Longwood's Civitae general education experience.

- A Foundations Civitae course (HIST 126) can be taken at Longwood or through VCCS (HIS 112).

Please visit the Transfer Virginia portal (www.TransferVirginia.org) to find course requirements for different majors (Transfer Tools) and Transfer Guides that outline course requirements for specific majors (Resource Center).

IMPORTANT LINKS & DATES:

- **University Transfer Center:** <http://www.longwood.edu/admissions/transfer-students/>
- **Register Intent to Transfer:** After the first 15 credits completed at TransferVirginia.org
- **Admission Application:** By March 1 for fall admission, although we continue to review applications after the March 1 date. Apply at <http://www.longwood.edu/apply/>.
- **Financial Aid:** <http://www.longwood.edu/financialaid/>.
- **FAFSA - Free Application for Federal Student Aid:** The FAFSA priority filing deadline is March 1. We recommend filing early (at www.studentaid.gov) to ensure you receive the maximum amount of aid.

WHAT SHOULD I CONSIDER WHEN SELECTING COURSES?

- Create a schedule for all required courses, pay attention to prerequisites and when courses are offered, and complete your first math and English courses in your first year. For help, see Transfer Steps and Resource Center (www.TransferVirginia.org).
- Connect with an advisor at your community college and Longwood within your first year. Use the College Connect feature in the portal (www.TransferVirginia.org).
- Students interested in a minor should plan to take preliminary coursework as available.

- To complete all Longwood requirements in two years, careful planning will be necessary. Students should choose their associate degree electives carefully to increase the likelihood of completing the Longwood degree in four semesters. It is not uncommon for transfers into this major to take summer courses between the second and third semesters.

WHAT IS THE IMPACT ON MY DEGREE OF WORK I HAVE ALREADY COMPLETED?

- **Associate Transfer Degree Completion:** If you complete the requirements according to this Transfer Guide, including HIST 126 (VCCS HIS 112) above, then all Foundation-level (lower-level General Education) requirements as well as the Integrating World Languages Perspectives-level (an upper-level General Education) requirement associated with Longwood's Civitae general education experience, are met.
- **Credit for Prior Learning:** LU accepts credit for CLEP, Advanced Placement, International Baccalaureate, Cambridge, military training/experience, or other forms of advanced standing, which will be evaluated on a case-by-case basis. Students under the AAS-ECE GPAA who have credit for prior learning receive the overarching benefits of the GPAA but must present documentation from the original agency or experience as part of a course-by-course credit evaluation to determine applicability to specific coursework or major requirements.
- **Catalog Year:** In accord with state policy, students may choose the catalog in effect at the time they enroll at Longwood or the one that applies to continuous full-time students at their class level.
- **Completion of Associate Degree in HS through Dual Enrollment:** High school students who have earned an applicable associate degree concurrent with high school graduation are not eligible for guaranteed admission under the terms of this agreement. Such students are considered freshman applicants with transfer credit. If admitted, no distinction will be made by Longwood regarding college courses applicable to the transferable associate degree that are completed through dual enrollment. Those students completing applicable associate degrees, upon receipt of the final official transcript demonstrating completion of the AAS-ECE GPAA requirements (including HIST 126 or VCCS HIS 112), are also eligible for completion of all Foundation-level (lower-level General Education) requirements as well as the Integrating World Languages Perspectives-level (an upper-level General Education) requirement associated with Longwood's Civitae general education experience. However, the following will be required of these students to support their transition to Longwood: **a.** They must attend freshman orientation. **b.** They must live in on-campus housing unless qualified for a release. On-campus housing is guaranteed for these students. **c.** They must enroll and pass ENGL 265, The Writing and Rhetoric of Citizenship.

IS THIS COLLEGE RIGHT FOR ME?

- Longwood is a mid-sized university where students enjoy the highest percentage of classes taught by full-time professors in Virginia and a residential academic community that offers students the full university experience.
- Our Civitae Core Curriculum classes are capped at 25 students, and class sizes throughout our majors, minors, and concentrations encourage faculty-student collaboration.
- Opportunities for student involvement are a hallmark of the Longwood experience. From service organizations, Greek life, club sports, and a long list of clubs based on interests and activities, there is something for everyone. Each semester, an involvement fair helps students

find organizations that are the right fit for them to make their time at Longwood even more meaningful.

- With seven on-campus residence halls and two university-managed apartment complexes, students live, learn, and grow together in a true community.
- Learn more at www.TransferVirginia.org

DID YOU KNOW THAT...

- Longwood's Early Childhood Education program is a degree-completion program: you must have your associate degree in Early Childhood Education to enter the program.
- Exceeding three years or 90 credits at your community college means you may have exhausted your financial aid at that college and have limited your future financial aid at Longwood.

WHAT ARE MY CHANCES FOR GETTING ACCEPTED?

- Typically, Longwood admits 85% of transfer applicants who seek admission outside of the GAA. The average GPA for admitted transfer students tends to be 3.2-3.5.
- Learn more at www.TransferVirginia.org.

IS THIS DEGREE RIGHT FOR ME?

- Longwood's Early Childhood Education degree program is designed for students who have already completed their Associate degree in Early Childhood Education. Students begin taking further early childhood courses in their first semester at Longwood. Graduates with Longwood's BS in Early Childhood Education who are on the Licensure track are eligible for licensure in both Early Childhood Special Education and Early/Primary (PreK-3). Coursework also includes a variety of Civitae (general education) courses specific to Longwood's mission that are designed to equip students to become citizen leaders in their own disciplines and communities. The final semester is the student teaching or internship experience, in which students work with a faculty coach and university supervisor to complete their semester-long student teaching or internship experience.

WHAT CAN I DO WITH THIS DEGREE?

- Explore possible careers, salaries, and job outlook at www.TransferVirginia.org.

PROGRAM SUCCESSES & HIGHLIGHTS

- Longwood has been training Virginia teachers since 1839, and graduates are highly sought after by school divisions across the state.

DO MORE WITH YOUR DEGREE!

- During their time at Longwood, students have opportunities to become Teacher Researchers and to present their findings at Research Symposiums held on campus every semester.
- Students engage in a variety of authentic field experiences in PK-3 and other early childhood environments with 100+ hours in the field prior to student teaching or internship. Engaging in these field experiences early and often allows students to feel comfortable in classroom settings and equips them for success during their student teaching or internship semester.
- Students complete their student teaching or internship experience under the direction of their University Supervisor. Students also receive support from one of their early childhood education professors, who serves as a Faculty Coach and meets with students during a weekly virtual seminar. This enables Longwood's student teachers to feel connected and supported even as they complete their field experiences from a variety of locations.

OTHER THAN CLASSES, ARE THERE OTHER PROGRAM REQUIREMENTS?

- An internship or student teaching is required in the program.
- Students will need their own transportation for student teaching and other field experiences.