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**LOCAL COMMUNITY COLLEGE BOARD**

Wednesday, May 17, 2023

**The Commonwealth Room 110 - Historic Triangle Campus**

4601 Opportunity Way | Williamsburg, VA 23608

5:00 P.M.

**1. CALL TO ORDER**

1. Roll Call **5:02 p.m.**
2. Approval of Minutes for April 19, 2023

* **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves April 19, 2023, Board Meeting [No. 455], as presented.

**Approved as presented.**

**2.** **CHAIR ANNOUNCEMENTS**

1. Public Comments

**No public comments.**

1. Recognition of Mr. Mike Kuhn’s Board Service

**Recognized.**

1. Report from the College Board Liaison to the Thomas Nelson Educational Foundation Board of Directors

**No Report.**

1. Meals for Upcoming Board Meetings

**Shared for Discussion.**

1. Other Matters

**None.**

**3. PRESIDENTS REPORT**

1. Marketing Expansion Initiatives – Doris Taylor

**Received.**

1. Written President’s Report to the College Board

**Received.**

**4.** **CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE**

1. **Review of Meeting Minutes from April 5, 2023**

* **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Curriculum, Instruction, and Student Services Committee meeting minutes from April 5, 2023, as presented.

**Approved as presented.**

1. **Informational Item: Nursing & Dental Accreditation Updates**

* **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board acknowledges the updates, as presented.

**Presented and acknowledged.**

**5. BUDGET AND FINANCE COMMITTEE**

1. **Review of April 19, 2023, Minutes**

* **RECOMMENDED ACTION**: The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from April 19, 2023, as presented.

**Approved as presented.**

1. **Review and Accept FY 2023 Local Funds 3rd Quarter Statement**

* **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board accepts for informational purposes the FY 2023 Local funds 3rd Quarter Statement, as presented.

**Presented and acknowledged.**

1. **Approve the FY 2024 Local Funds Budget**

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the

FY 2024 Local Funds Budget, as presented.

**Approved as presented.**

**6. FACILITIES COMMITTEE**

1. **Informational Item: Facilities Update and Preliminary Discussion on 2024 Facilities Master Plan**

* **RECOMMENDED ACTION:**  The Virginia Peninsula Community College Board accepts for informational purposes the facilities update and preliminary discussion on the 2024 Facilities Master Plan, as presented.

**Presented and acknowledged.**

**7. UNFINISHED BUSINESS**

**A.** College & Facilities Taskforce Renaming of Wythe and Griffin Hall: Name Vetting Findings - Steven Felker

* **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the recommendation of College and Facilities Naming Taskforce per their memo of April 13, 2023, as presented. Specifically
  1. Griffin and Wythe Halls be considered one building and renamed with one name;
  2. Selection of one of the two names per the taskforce’s recommendation memo;
  3. The College Administration will install a plaque or display in the named building that provides context or historical background for the selected name.

**Approved as presented.**

1. **Assignment of College Board Chair and Vice Chair for 2023 – 2024**

**Closed Session**

**RECOMMENDED ACTION:** The Virginia Peninsula Community College Board, in accordance with §2.2-3711(A)(1) of the Code of Virginia, will convene in closed session relating to the discussion or consideration of personnel matters, specifically the assignment of officers for the board.

**Board entered closed session.**

**Reconvene to Open Session**

**RECOMMENDED ACTION:** The Virginia Peninsula Community College Board, having finished all appropriate discussions in accordance with Section §2.2-3711(A)(1) of the Code of Virginia, shall end the closed session and return to open session.

**Board returned to open session.**

**Certification for Closed Session**

**RECOMMENDED ACTION:** The members in attendance at the closed session of the Virginia Peninsula Community College Board meeting on May 17, 2023, certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under §2.2-3711(A)(1) of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in this closed session.

**Certified**

* **RECOMMENDED ACTION**: The Virginia Peninsula Community College Board approves the assignment of College Board Chair and Vice Chair(s) as presented.

**Approved as presented.**

**8. NEW BUSINESS**

**A. Discussion of Board Retreat Dates and Retreat Agenda Items**

**Shared for Discussion**

**B. Fold the August Board Meeting into the end of the Board Retreat**

**Shared for Discussion**

**9. ADJOURNMENT 6:23 p.m.**

**Next College Board Meeting**

5 p.m. on Wednesday, August 16, 2023, Hampton’s Peninsula Workforce Development Center

Rm. 1301-1303

**Meeting Reminders**

**Local Community College Board**

**2023 Meeting Dates**

Wednesday, May 17, 2023 Williamsburg’s Historic Triangle Campus

Rm. 110

Wednesday, August 16, 2023 Hampton’s Peninsula Workforce Development Center

Rm. 1301-1303

Wednesday, October 18, 2023 Williamsburg’s Historic Triangle Campus

Rm. 110

Wednesday, December 6, 2023 Off-Campus Meeting at One of the Local Service Localities

**Commencement Exercises**

Friday, May 12, 2023

Liberty Live, Hampton

**Campus Locations**

**Williamsburg’s Historic Triangle Campus**

4601 Opportunity Way, Williamsburg, VA 23188

**Hampton’s Workforce Development Center**

600 Butler Farm Road, Hampton, VA 23666

**Note:** General Local College Board meetings are open to the public in accordance with the Virginia Freedom of Information Act.