



The Peninsula's Community College

### 2016-2017 NO PARENT INFORMATION FORM

You have indicated your parents cannot and/or will not provide their financial aid information for completion of your Free Application for Federal Student Aid (FAFSA). Although the U. S. Department of Education allows a student to indicate a parent’s refusal to provide this information, the student can only exercise this option if supporting documentation is submitted to substantiate this claim. This form provides guidelines for the process of requesting a review of your situation. The burden of collecting, reviewing and making a ruling on the claim is placed on each individual financial aid office. All requests will be considered on a case-by-case basis and the reason for the decision must be documented in the student’s file. The decision of Financial Aid Services is final and cannot be appealed to the U.S. Department of Education.

Student’s Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_ VCCS E-mail Address: \_\_\_\_\_

**Please provide information about each natural or adopted parent. If you do not know the information, indicate valid reason (deceased, whereabouts unknown, etc.).**

**MOTHER**

**FATHER**

\_\_\_\_\_  
Full name

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
(\_\_\_\_\_) \_\_\_\_\_  
Area Code and Phone Number

\_\_\_\_\_  
(\_\_\_\_\_) \_\_\_\_\_  
Area Code and Phone Number

\*If not provided, give reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*If not provided, give reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attach ALL of the following documentation:**

1. **A letter from you explaining your relationship with your parent(s) and your living situation:**
  - a. Describe the contact you have with each parent indicated above, AND
  - b. Explain why you cannot provide parental information on your financial aid application, AND
  - c. Describe how you have provided for yourself or how you have been supported. This statement must include when you began meeting your expenses without your parents' help and must clearly demonstrate you have adequate resources to provide your own support.
2. **A statement signed, dated and notarized from one of your parents specifically stating the following information:**
  - a. Financial Support from the parent to the student (you) has stopped. This includes ALL financial support such as educational costs, providing other cash and non-cash support to the student including room and/or board. This statement must include the date when the financial support stopped, AND
  - b. Financial support will not be provided by the parent in the future, AND
  - c. The parent refuses to complete the parental section of the FAFSA. *The parent is not required to provide a reason for ending financial support and/or refusing to complete the FAFSA.*

**NOTE: If the parent refuses to provide the above statement, then the student must obtain documentation from a third party on official letterhead (e.g., teacher, counselor, clergy, court).** This statement must include all of the information outlined above including contact information verifying the validity of the claim.

### STUDENT CERTIFICATION

"I certify that all the information on this form and all the attached supporting documentation is complete and correct. I understand any false information may be cause for the denial, reduction, and/or repayment of student financial aid assistance and may subject me to a \$20,000 fine, imprisonment or both under provisions of the U.S. Criminal Code."

\_\_\_\_\_

Student's Signature

\_\_\_\_\_

Date