As per 5.7.0.5 of the Virginia Community College System Policy Manual, I believe that I meet the following eligibility requirements for “Academic Renewal” and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

1. I am currently enrolled at Thomas Nelson Community College for the present term.

2. I have been separated from the college for at least five (5) years (60 months) from:

   Month/Year to Month/Year, and

3. I have earned a 2.5 or above grade point average for the first twelve (12) college-level credits completed after re-enrolling from a five year separation. A 2.5 GPA must be achieved based upon a calculation of all courses and attempts within the qualifying period of re-enrollment.

I understand that in receiving an Academic renewal adjustment to my cumulative GPA:

- An Academic Renewal adjustment may be granted only once;
- Once granted by the college, Academic Renewal cannot be revoked;
- Although my cumulative GPA and cumulative credit hours earned will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record;
- I will receive credit toward a degree only for courses in which grades of “C” or better were earned prior to academic renewal, providing that such courses meet current curriculum requirements.
- An “Academic Renewal” notation will be placed on my permanent record; and
- The granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the college.

Please return this completed form to the Enrollment Services Office.