



The Peninsula's Community College

Application for Admission or Readmission After Academic Suspension or Dismissal

Reason for suspension or dismissal:

- Academic Performance
- Student Code of Conduct
- Academic Suspension from Thomas Nelson
- Academic Suspension from another Institution
- Academic Dismissal

Students desiring to appeal for admission or readmission to Thomas Nelson must be confident that they can demonstrate improved performance. Students on academic suspension or dismissal are required to complete and submit an Application Packet for Admission or Readmission to Thomas Nelson. Students who are admitted or readmitted to the College may be required to regularly report to the designated Counselor or Dean for assessment and advisement during the readmitted semester. Additionally, readmitted students may be required to complete additional courses (i.e., ENG 109 – Study Skills) or academic workshops as a condition of their admission.

A student on academic suspension from a Virginia Community College has eligibility to appeal for admission or readmission to the college after the minimum waiting out period of **one semester** (summer semester not included). Academic dismissal from a Virginia Community College is normally permanent. Students desiring to be readmitted, can appeal to be reinstated by the Dean of Students.

Students who have been academically suspended or dismissed must schedule an appointment on the Hampton Campus via 757-825-2827 to meet with the Dean of Students, Dr. Betsy Harrison in Griffin Hall, room 201. Applicants will submit their Application for Admission or Readmission, a written letter, official or unofficial transcripts from all institutions and a copy of the email or letter which details the terms of the academic suspension or dismissal at the scheduled appointment.

Students who have been academically suspended or dismissed must schedule an appointment on the Historic Triangle Campus (Williamsburg) via 757-253-4755 to meet with the Dean of Students, Dr. Betsy Harrison, in Suite 117. Applicants will submit their Application for Admission or Readmission, a written letter, official/unofficial transcripts from all institutions and a copy of the email or letter which details the terms of the academic suspension or dismissal at the scheduled appointment.

The Application for Admission or Readmission and a formal letter of appeal addressing the questions listed below must be submitted as a complete packet for review.

Please answer the following questions in your letter:

1. Explain why you were not able to maintain a sufficient GPA to remain in good standing.
2. What will you do differently to be successful at Thomas Nelson Community College?

Name: _____ SIS/Student ID#: _____
(Print Last Name, First Name)

Permanent Address: (street, city, state, and zip) _____

Home Telephone #: _____ Mobile #: _____ Work#: _____

VCCS email: _____ Alternate Email: _____

Where do you intend to take your courses?
 Hampton Campus Historic Triangle Campus (Williamsburg)

For Thomas Nelson Use Only

Approved Disapproved

Credit Limit: _____

Comments, Recommendations, and Course Requirements:

If reinstated, I understand that I have made a commitment with the College to improve my grade point average, meet the specific requirements outlined, and adhere to the Student Code of Conduct and policies related to admission or readmission. I understand, as a readmitted student, that I am ineligible to register for the subsequent semester until final grades are posted for the admitted or readmitted semester. By signing below, I acknowledge that I am to follow the requirements specified and that the statements I have provided on this form are true and accurate.

Student Signature

Date

Dean/Counselor Signature

Date