Committee Chair, Mr. Albert Louer, called the meeting to order at 4:05 p.m.

- The minutes from the February 26, 2014 meeting were reviewed and approved as amended.
- Dr. Schaffer provided background information for committee members concerning the closure of non-productive programs and approval of a new degree and a new Career Studies certificate program. The CISS committee discussed three agenda items requiring action by the Board:
  - **Associate of Applied Science in Technical Studies degree: Industrial Technology plan**
    Jean Frank, Assistant Professor in Electronics Technology, answered questions about the proposed Industrial Technology plan. The program is intended to provide a broad-based curriculum pathway for students. With a lower mathematics requirement and several courses in electronics technology, mechanical engineering technology, and computer-aided drafting and design, this program will provide students with the skills desired by industry partners and identified in the Skills to Succeed Inventory of the Virginia Peninsula Career Pathways in Advanced and Precision Manufacturing Technologies.
    
    **A motion to approve the proposed AAS degree in Technical Studies: Industrial Technology plan was approved unanimously.**

  - **Career Studies Certificate in Cyber Security**
    Michael Mann, Assistant Professor in Information Systems Technology, answered questions about the proposed Career Studies Certificate in Cyber Security. This program is designed as an enhanced competency module to provide expertise in network security. The curriculum, by addressing one of the key components of the Certified Information systems Security (CISSP) exam, prepares students to take the CompTia Security+ and CompTia Networking+ exams. These certifications can be the student’s first step in the obtainment of CISSP certification, which is recognized as the top level standard for cyber security practitioners. Students who do not have networking experience can complete three networking courses at Thomas Nelson as prerequisites for the program.
A motion to approve the proposed Career Studies Certificate in Cyber Security was approved unanimously.

- **Programs Recommended for Discontinuance**
  Dr. Schaffer reviewed the data and rationale justifying the discontinuance of the following certificate and career studies certificate (CSC) programs:

  Certificate, Communication Design Multi-Media
  CSC, Child Care Center Director
  CSC, School Age Care
  CSC, Corporate Relations
  CSC, Fire Science Leadership
  CSC, Information Assurance
  CSC, Microcomputer Applications
  CSC, Project Management
  CSC, Auto Brakes/Steering/Suspension Specialist
  CSC, Auto Climate Control Specialist
  CSC, Auto Engine Performance Specialist
  CSC, Transmission Repair Specialist
  CSC, CNC Machining Operations
  CSC, Electronics Production Technician
  CSC, Welding Technology

  A motion to approve the discontinuance of one certificate and fourteen career studies certificate programs was approved unanimously.

- Mr. Sledge asked whether the College has data on penetration rates for the localities and service region. Dr. Schaffer agreed to request the information from the Office of Institutional Research and Effectiveness.

- There was no further new business to be discussed and Mr. Louer adjourned the meeting at 5:42 p.m.

Respectfully submitted,

Lonnie J. Schaffer, Ed.D.
Vice President for Academic Affairs