

LOCAL COMMUNITY COLLEGE BOARD

Wednesday, May 15, 2024

Hampton IV Room 4226

521 Butler Farm Road | Hampton, VA 23666

5:00 P.M. Dinner | Meeting 5:30 P.M.

1. CALL TO ORDER

A. Roll Call **5:04 P.M.**

B. Approval of Minutes for April 17, 2024

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves April 17, 2024, Board Meeting [No. 461], as presented.

Approved as presented.

2. CHAIR ANNOUNCEMENTS

A. Public Comments

Received

B. **INFORMATIONAL ITEM:** Report from the College Board Liaison to the Virginia Peninsula Community College Educational Foundation Board of Directors

Received

3. CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE

A. Review of Meeting Minutes from April 10, 2024

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Curriculum, Instruction, and Student Services Committee meeting minutes from April 10, 2024, as presented.

Approved as presented.

B. Program Discontinuance: AAS Electronics Technology (981)

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the discontinuance of the AAS Electronics Technology (981), as presented.

Approved as presented.

4. BUDGET AND FINANCE COMMITTEE

A. Review of April 17, 2024, Minutes

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from April 17, 2024, as presented.

Tabled

B. **INFORMATIONAL ITEM:** Review of FY 2024 Local Funds 3rd Quarter Statement

❖ **INFORMATION ITEM:** The Virginia Peninsula Community College Board acknowledges the informational presentation of the FY 2025 Local Funds Budget, as presented.

Approved as presented.

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C. **Approve Recommended FY 2025 Local Funds Budget**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the FY 2025 Local Funds Budget, as presented.

Approved as presented.

D. **Approve Standard Operating Procedure of the Budget and Finance Committee**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Standard Operating Procedure of the Budget and Finance Committee, as presented.

Approved as presented.

5. **FACILITIES COMMITTEE**

A. **Review of April 17, 2024, Minutes**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Facilities Committee meeting minutes from April 17, 2024, as presented.

Approved as presented.

B. **INFORMATIONAL ITEM: Facilities Update**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the update from the Facilities Committee, as presented.

Acknowledged.

6. **PRESIDENTS REPORT**

A. **INFORMATIONAL ITEM:** Written President's Report to the College Board

Presented and acknowledged.

7. **UNFINISHED BUSINESS**

A. **Board Self Evaluation Executive Summary**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the contents of the 2024 Board Self-Evaluation Executive Summary document as presented.

Approved as presented.

B. **Assignment of the 2024 – 2025 College Board Chair and Vice Chair for Closed Session**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board, in accordance with §2.2-3711(A)(1) of the Code of Virginia, will convene in closed session relating to the discussion or consideration of personnel matters, specifically the assignment of officers for the board.

Board entered closed session.

Reconvene to Open Session

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board, having finished all appropriate discussions in accordance with Section §2.2-3711(A)(1) of the Code of Virginia, shall end the closed session and return to open session.

Board returned to open session.

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Certification for Closed Session

- ❖ **RECOMMENDED ACTION:** The members in attendance at the closed session of the Virginia Peninsula Community College Board meeting on May 15, 2024, certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under §2.2-3711(A)(1) of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in this closed session.

Certified

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the assignment of College Board Chair and Vice Chair(s) as presented.

Approved as presented.

8. **NEW BUSINESS**
Acknowledgement

9. **ADJOURNMENT**
7:12 P.M.

MEETING REMINDERS

Next College Board Meeting

5 p.m. on Wednesday, August 21, 2024, Williamsburg Historic Triangle Campus

Local Community College Board

2024 Meeting Dates

Wednesday, October 16, 2024 Hampton IV – 521 Butler Farm Road

Rm. 4226

Wednesday, December 4, 2024 Off-Campus Meeting at One of the Local Service Localities (York County)

Campus Locations

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Williamsburg's Historic Triangle Campus
4601 Opportunity Way, Williamsburg, VA 23188

Hampton Campus
521 Butler Farm Road, Hampton, VA 23666

Note:

General Local College Board meetings are open to the public in accordance with the Virginia Freedom of Information Act.

Save the Dates

May 20- Summer Business Hours Begin

May 30- Alumni Networking Event @ 4-6 pm, PWDC Conference Room

June 17-21- VPCC Tech (COVA STEM) Camp

June 24-27- VPCC Science (COVA STEM) Camp

Aug 16- All College Day @ 8:30-11:30 am, PWDC Conference Room

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