NURSING PROGRAM STEPS TO APPLICATION

1. Ensure you are a Virginia Peninsula Community College student with a valid student ID number. Apply on-line at **https://www.apply.vccs.edu/applications/vccs/apply.html?application_id=4096** to submit a college application. Placement tests may be required.

2. **Pre-requisite Course Requirements** (All pre-reqs must be completed BEFORE you can apply):

- BIO141 - Anatomy & Physiology I
- ENG111 - English Composition I
- MTH154 - Quantitative Reasoning (Replaces HLT230)
- PSY230 - Developmental Psychology
- SDV101 - Orientation to Health Sciences (Replaces SDV100)
- BIO142 - Anatomy & Physiology II **(for PN-RN bridge applicants ONLY)**

Effective in this SP24 application period, only the pre-reqs listed above will be accepted SDV101. HLT230 is no longer accepted. MTH154 must be completed. Course substitutions will only be accepted for SDV101 since this course is not currently offered. Please register for SDV100 instead. SDV100 credit will be accepted, and a course substitution form will be required to award credit for SDV101.

Any science or math pre-req or gen-ed class (BIO141, BIO142, BIO150 and MTH154) **expires after 5 years of completion** and will need to be retaken. If BIO142 and BIO150 have already been completed and are less than 5 years old at application, these do not need to be retaken if they expire after acceptance to the nursing program.

All pre-reqs must be completed with a grade of B or higher to be eligible to apply. Please note that for nursing application B grades are required, even though the College accepts a C grade for transfer credit. If a C is achieved, it will need to be retaken to meet this application requirement. It is **NOT recommended** to repeat any course already passed with a B to improve your GPA and chance of selection. Instead, please study and prepare for the ATI TEAS admissions exam so you perform above the benchmark **(45th percentile)** for the application.

A minimum curricular GPA for these pre-req classes must be at least 3.0 to be eligible for application. Any course that posts a P grade will not be included in this curricular GPA calculation. With program approval, the cumulative GPA may be used for application if a curricular GPA of the 4 pre-req courses cannot be calculated. SDV101 is not included in the curricular GPA.

3. **Official college transcripts** for previous degree or courses taken must be submitted for evaluation of transfer credit. Please visit: Request for Transfer Credit Evaluation Web link for direction on how and where to send your transcripts and to request the evaluation. Please email **Admissions@vpcc.edu** if you have questions or need assistance with this process.

PN-RN bridge students must submit transcripts as above and must also submit official of transcripts for **PN education**. **BIO150** is a pre-req for 3 rd semester nursing classes and must be completed before joining the RN degree students; **ensure to take this class in a summer session**.

4. **Official high school transcript or GED transcript** must be submitted. Please email **Admissions@vpcc.edu** if you have questions or need assistance with submitting this transcript or call 757-825-2700.

- A grade of C for one year of high school Chemistry is required by the Board of Nursing. If this course was not completed in high school, it may be completed at the college level in CHM101.
- A grade of C for one year of high school Algebra is required by the Board of Nursing. If this course was not completed in high school, it may be completed at the college level in MTH154 or other higher level math course.
- If you **attended high school in a foreign country** and cannot obtain your transcript, your diploma will be accepted to show completion of secondary education. Please ensure translation if necessary. MTH154 and CHM101 will be required if high school transcript cannot be obtained. A higher-level math course will be considered by the Director of Allied Health on an individual basis for substitution.

5. **Contact an Advisor BEFORE FEBRUARY 1** at **https://www.vpcc.edu/advising** to set up an appointment to ensure all pre-req requirements are complete and that you are eligible to apply.

6. **Attend a virtual information session.** Please review Spring 2024 Nursing Information presentation slides [2024 Info Session PP Presentation]. Attendance at an information session is no longer required, but strongly recommended. Each session will include a live review of the application requirements and process, a brief overview of the nursing program, and a Q&A session with the nursing director will be held from 1pm to 3pm on:

January

Friday 24th   https://vccs.zoom.us/j/87630704958

Thursday 30th   https://vccs.zoom.us/j/81824386019

February

Friday 7th   https://vccs.zoom.us/j/84068983846

Monday 17th   https://vccs.zoom.us/j/84519782419

March

Monday 3rd   https://vccs.zoom.us/j/84805570092

Monday 17th   https://vccs.zoom.us/j/85982382732

Friday 25th   https://vccs.zoom.us/j/85180200173

7. Request **a reference** from a Biology or Health (**preferred)** faculty member (full-time or adjunct) from any higher education institution. A professional reference may be submitted as an alternate if a BIO or HLT instructor reference cannot be obtained. Please contact your reference provider to ask them to complete the reference section of your NursingCAS application and to look for an emailed link from NursingCAS. A separate reference form is no longer required.

8. A **resume** for your work experience may also be included in your NursingCAS application. Please complete the EXPERIENCE portion of the NursingCAS application to include your work history, any medical or allied health experience you may have, as well as any military service. Upload a copy of your resume to NursingCAS (if desired, not required).

9. **Complete the on-line application at NursingCAS.org** for the program you wish to apply:

All applications must be received BEFORE 5:00 pm on **March 30, 2025**.

An application fee of $60 is required upon application submission.

Beginning at the start of the application period, a limited number of **FEE WAIVERS** are provided to qualified applicants on a first-come, first-served basis. Each fee waiver covers the initial application fee only. If you received a fee waiver during a previous cycle, you may still apply for another in the next cycle. **A fee waiver can be requested as soon as you create an application, but keep in mind that fee waiver funds can be quickly depleted.** Contact customer service at **617-612-2880** before you submit a fee waiver request to determine if waivers are still available.

 Please visit for more fee waiver information:

https://help.liaisonedu.com/NursingCAS_Applicant_Help_Center/Starting_Your_NursingCAS_Application/Getting_Started_with_Your_NursingCAS_Application/3_Application_Fees_and_Fee_Waivers

For the **RN degree program**, applications will be ranked for Day or Evening/Weekend selection based on the cohort you select:

- If you also select **DAYS and EITHER**, your application will be considered for both days and evening/weekends. This implies you prefer DAYS but allows your application to be considered for the Evening/Weekend program if you are not selected for DAYS.
- The same holds true if you select **EVENING/WEEKEND and EITHER**.
- If you select **EITHER only**, this means you have no preference and can be placed in either DAY or EVENING/WEEKEND cohorts depending on your ranking.

The **PN-RN Bridge** application is for 2 courses (NSG115 and NSG200) in day-only fall sessions in Hampton. **NSG115 is not Financial Aid eligible and must be paid out of pocket.** Upon completion of these 2 classes, applicants are eligible to join RN degree students in the 3rd semester at the Williamsburg campus in January 2025 or at the Hampton campus in August 2025 (a leave of absence is required if August 2025 is preferred). Advanced standing credit for 1st and 2nd semester nursing courses will be awarded after successful completion of NSG115 and NSG200.

Please be prepared to:

- Upload **copies** of college transcripts for nursing pre-req classes (BIO141, ENG111, MTH154, PSY230, and SDV10 (VPCC and/or other institution where pre-reqs were completed). **PN-RN Bridge** applicants ensure BIO142 (and BIO150 if already completed) is listed on the transcript.
- Upload **copy** of high school transcript for proof of graduation and completion of Algebra and Chemistry.
- **PN-RN Bridge** applicants must also upload a copy of transcripts for PN Education and a copy of their PN license.
- Request a reference from a BIO or HLT instructor.
- Complete the Experience section of the application for your employment, medical experience, or military service and upload a resume.
- Schedule your ATI TEAS exam.

 Please monitor this website regularly for updates and new information on all the application requirements.

PLEASE APPLY EARLY SO YOU HAVE TIME

TO STUDY AND PREPARE FOR THE ATI TEAS ADMISSIONS EXAM

ATI TEAS Admissions Testing – Please review TEAS information at TEAS Exam Details | ATI (atitesting.com) will be administered in the **Hampton III building; 734 A/B Computer Classroom.**

10. After the application period has opened, your pre-reqs are all completed and your NursingCAS application has been started; **request your TEAS test date:**

- **Please email** PSAHHS@vpcc.edu; **email must include: full name, student ID#, phone number, student and/or personal email, program of interest and preferred testing date** (date must be within the first two available testing dates, as the others are reserved until needed)**.**

 TEAS Exam Practice Test Link: https:www.atitesting.com/teas

TEAS Exam 10am – 2pm, room 734 A&B (_can have 2 attempts, but must have at least 1 test date in between attempts)_

February:

Friday - 21st

March

Friday -7th

Friday -21st

Wednesday - 26th

Additional test dates will be added as necessary - 25 Students Per Test Session

Create your **username and password ONLY** for your ATI Testing account at **How to create an ATI Student Account (atitesting.com)** . Click on Create Account at the top of the page just below the orange bar. **DO NOT REGISTER OR PAY for an exam** at this time**.** Test registration will take place on exam day. Please visit **https://help.atitesting.com/create-an-ati-account** for additional direction and assistance.

PLEASE NOTE: In order to log into campus computers, your **VCCS login is required**. **Check your login/password the day before testing in case you need assistance from IT Help Desk** so not to hold up the start of the exam the next day. If you do not know your VCCS user information, please contact the Help Desk at 757-825-2709 for assistance in resetting your password. Your username will be abc12345 for example.

The exam costs **$70 (includes July 1 $5 increase)** payable on-line on test day. **DO NOT PAY IN ADVANCE**. Please bring your credit card and driver's license or student ID with you on test day. Payment will be made, and your test will begin.

TEAS is a 4-hour general knowledge exam that tests reading comprehension, grammar, math, and science. The test will begin at **10 am;** <u>late arrivals will not be admitted.</u>

If you have previously taken the ATI TEAS exam elsewhere, unfortunately, those results are not accepted by the nursing program. This exam **must be** taken through Virginia Peninsula Community College.

Scores are valid for two application cycles and can be used twice. The most recent score is counted, not the highest score. If you tested in Fall 2023, you need to test again.

Please purchase the ATI TEAS study guides, tutorials and practice tests at **https://www.atitesting.com/teas/teas-prep** . Here is a SmartPrep flyer for more information [***SmartPrep Flyer***].

Please visit local libraries, etc. for other remediation materials. More information for practice tests and remediation materials will be added here as new information becomes available.

Please prepare for this high-stakes exam early by taking a practice test to assess the areas in which you are weakest and then focus your studying in those areas. Set a timer to practice taking a timed test.

Please visit **https://www.atitesting.com/teas/register/teas-on-campus-at-institution** to learn more for what to expect and do on test day and visit ATI's Help Center at **https://help.atitesting.com/ati-teas-version-7** for additional information on the exam, scoring and transcripts.

Decision letters will be sent electronically by the middle/end of April to all applicants to both the RN degree program and PN-RN bridge classes. All applicants will receive written notification sent to student email @email.vccs.edu addresses.

Please monitor this website regularly for updates and new information on all the application requirements.

THANK YOU FOR APPLYING TO VIRGINIA PENINSULA COMMUNITY COLLEGE'S NURSING PROGRAM!!!

Program Acceptance and Decision Information

Acceptance

All students who apply to the nursing program will be notified of their admission status by email. Students applying to the Hampton Campus will be notified by May 15th. Students applying to the Historic Triangle Campus will be notified by November 12th. There are two types of acceptance: conditional and alternate.

Conditional Acceptance

In order to comply with clinical agency requirements, the Virginia Peninsula Nursing Program mandates the following admission requirements:

- **Attendance at a mandatory orientation session**.

- **Pre-entrance medical examination with required laboratory tests and immunization records.** If the medical exam indicates a finding which would prohibit a student from attending clinical, the student

cannot successfully meet the course requirements and will not be able to continue in the nursing program.

- **Validation of successful completion of the American Heart Association's Healthcare Provider CPR course**. Students are responsible for the cost of the CPR course.

- **Criminal background check and drug testing**. If the criminal background check or drug screen indicates a finding which prohibits a student from attending a clinical agency, the student cannot successfully meet the course requirements and will not be able to continue in the nursing program. Students are responsible for the cost of the background check and drug testing.

In addition, clinical agencies may implement criminal background checks or random urinary drug screenings. Nursing students, if selected by the agency, may be included in this testing. These policies are the procedures of the clinical agencies, not the college.

Alternate Status

Alternates have met the admission requirements but the number of applications that were received exceeded the number of students that could be accepted. Normally, the nursing program has students who decline admission, and attrition occurs. Should seats become available, students with alternate status may then be offered conditional acceptance.

Financial Requirements

In addition to college tuition, fees, and course textbooks, the Nursing program has additional costs for which students will be responsible. Costs may include but are not limited to criminal background check and drug screen, medical examination, immunization/titers, CPR certification, uniforms, instruments and supplies, transportation to and from clinical sites, testing resources, and certification and licensure fees. Contact the Health Professions advising office for additional information.