



LOCAL COMMUNITY COLLEGE BOARD

ANNOTATED AGENDA

Wednesday, February 15, 2023

The Commonwealth Room 110 – Historic Triangle Campus

4601 Opportunity Way, Williamsburg, VA 23188

5:00 P.M.

1. **CALL TO ORDER 5:01 pm**
 - A. Roll Call **Quorum Present**
 - B. Approval of Minutes for December 07, 2022
 - ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves December 07, 2022, Board Meeting [No. 453], as presented.
Approved as presented.

2. **CHAIR ANNOUNCEMENTS**
 - A. Public Comments
No public comments.
 - B. Appointment of Nomination Committee for Chair and Vice Chair
Appointed: Mike Kuhns, Izabela Cieszynski and TiJuana Gholson.
 - C. Report from the College Board Liaison to the Thomas Nelson Educational Foundation Board of Directors
Received.

3. **PRESIDENTS REPORT**
 - A. Annual Workforce Development Report
Received.
 - B. College Reorganization Updates
Received.
 - C. Written President's Report to the College Board
Received.

4. **CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE**
 - A. Review December 7, 2022, Minutes
 - ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Curriculum, Instruction, and Student Services Committee meeting minutes from December 7, 2022, as presented.
Approved, as presented.

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B. Dual Enrollment Partners & Plans

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board acknowledges the Dual Enrollment presentation, as presented.

Presented and acknowledged.

5. **BUDGET AND FINANCE COMMITTEE**

Dr. Linda Reviea motioned to amend the current agenda to strike items A, B, C, D and E and replace them with the items included in the Committee report submitted for this February 15 meeting. Items A through D on the original agenda were mistakenly included on this agenda and had been previously reviewed and approved during the December 7, 2022, meeting. Item E was included on this agenda in error as there is no proposal to change student fees.

Board approved amendment.

~~A. Review October 26, 2022, Minutes~~

- ~~❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from October 26, 2022, as presented.~~

~~B. Review November 15, 2022, Minutes~~

- ~~❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from November 15, 2022, as presented.~~

~~C. Review of the FY 2023 First Quarter Local Funds Report~~

- ~~❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board accepts for informational purposes the review of the FY 2023 First Quarter Local Funds Report, as presented.~~

~~D. Statement of Economic Interests and Completion of State Officer and Employee Conflict of Interests Act Training~~

- ~~❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board acknowledges receipt of directions for the annual filing of the Statement of Economic Interests and for completing the online module for State Officer and Employee Conflict of Interests Act Training.~~

~~E. Review and Approval for any Proposed Changes to Student Fees~~

A. Review December 7, 2022, Minutes

- ❖ The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from December 7, 2022, as amended.

Board approved as amended.

B. Review and Accept FY 2023 Local Funds 2nd Quarter Statement

- ❖ The Virginia Peninsula Community College Board accepts for informational purposes the FY 2023 Local Funds 2nd Quarter Statement, as presented.

Board acknowledged as presented.

C. Review of FY 2023 State Funds 2nd Quarter Update

- ❖ The Virginia Peninsula Community College Board accepts for information purposes the FY 2023 State Funds 2nd Quarter update, as presented.

Board acknowledged as presented.

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6. **UNFINISHED BUSINESS**

A. Ad-hoc Awards Committee Report

Dr. Vince Warren provided a report from the Awards Committee.

Closed Session

- ❖ **RECOMMENDED ACTION:** The Board of Virginia Peninsula Community College, in accordance with §2.2-3711(A)(7) of the Code of Virginia, will convene in closed session relating to the discussion or consideration of honorary degrees or special awards.

Dr. Jarrett motioned that the Board begin closed session.

Reconvene to Open Session

- ❖ **RECOMMENDED ACTION:** The Board of Virginia Peninsula Community College, having finished all appropriate discussions in accordance with Section §2.2-3711 (A)(7) of the Code of Virginia, shall end the closed session and return to open session.

Dr. Jarrett motioned that the Board reconvene to open session.

Certification for closed session

- ❖ **RECOMMENDED ACTION:** The members in attendance at the closed session of the Virginia Peninsula Community College Board meeting on February 15, 2023, certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under §2.2-3711(A)(7) of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in this closed session.

Certified

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Ad-hoc Awards Committee's recommendation(s) as presented.

Approved, as presented.

7. **NEW BUSINESS**

Acknowledged, as presented.

8. **ADJOURNMENT** Adjourned at 7:05 pm

Next College Board Meeting
5 p.m. on Wednesday, April 19, 2023
Hampton's Peninsula Workforce Development Center, Rm. 1301-1303

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REMINDERS

Local Community College Board 2023 Meeting Dates

Wednesday, February 15, 2023 Williamsburg's Historic Triangle Campus
Rm. 110

Wednesday, April 19, 2023 Hampton's Peninsula Workforce Development Center
Rm. 1301-1303

Wednesday, May 17, 2023 Williamsburg's Historic Triangle Campus
Rm. 110

Wednesday, August 16, 2023 Hampton's Peninsula Workforce Development Center
Rm. 1301-1303

Wednesday, October 18, 2023 Williamsburg's Historic Triangle Campus
Rm. 110

Wednesday, December 6, 2023 Off-Campus Meeting at One of the Local Service Localities

President's Inauguration

Friday, March 24, 2023
Liberty Live Church in Hampton

President's Inauguration Gala

Saturday, March 25, 2023
Liberty Live Church in Hampton

Commencement Exercises

Friday, May 12, 2023
Marriot at City Center, Newport News

Campus Locations

Williamsburg's Historic Triangle Campus
4601 Opportunity Way, Williamsburg, VA 23188

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Hampton's Workforce Development Center

600 Butler Farm Road, Hampton, VA 23666

Note: General Local College Board meetings are open to the public in accordance with the Virginia Freedom of Information Act.

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