



## LOCAL COMMUNITY COLLEGE BOARD

Wednesday, April 17, 2024

**Historic Triangle Campus – Library, Room 101M**

4601 Opportunity Way | Williamsburg, VA 23188

4:30 P.M. Dinner | 5:00 P.M. Meeting

### 1. CALL TO ORDER

A. Roll Call **5:04 P.M.**

B. Approval of Minutes for February 21, 2024

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves February 21, 2024, Board Meeting [No. 460], as presented.

**Approved as presented.**

### 2. CHAIR ANNOUNCEMENTS

A. Public Comments

**No public comments.**

B. Report from the College Board Liaison to the Virginia Peninsula Community College Educational Foundation

**Received.**

### 3. CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE

A. Review of Meeting Minutes from February 21, 2024, and March 13, 2024

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Curriculum, Instruction, and Student Services Committee meeting minutes from February 21, 2024, and March 13, 2024, as presented.

**Approved as presented.**

B. Curriculum Advisory Committee Membership Approval

❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Curriculum Advisory Committee updates for 2024-2025, as presented. The College Board members also acknowledges removal of the Allied Health Education and Public Safety Education Steering Committees which are not degree program specific curriculum advisory committees.

**Approved as presented.**

C. Program Name Change from AAS Administration of Justice (400) to AAS Criminal Justice (400) Effective Fall 2024

❖ **INFORMATION ITEM:** The Virginia Peninsula Community College Board acknowledges the name change of AAS Administration of Justice (400) to AAS Criminal Justice (400), effective fall 2024, as presented.

**Acknowledged.**

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- D. **Program Name Change from CSC Administration of Justice (221-400-01) to CSC Criminal Justice (221-400-01) Effective Fall 2024**
- ❖ **INFORMATION ITEM:** The Virginia Peninsula Community College Board acknowledges the name change of CSC Administration of Justice (221-400-01) to CSC Criminal Justice (221-100-01), effective fall 2024, as presented.  
**Acknowledged.**

- E. **Program Discontinuance: (CSC) Certified Medical Administrative Assistant (221-285-89)**
- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the program discontinuance of CSC Certified Medical Administrative Assistant (221-285-89), effective fall 2024, as presented.  
**Approved as presented.**

- F. **Dental Hygiene Program Update**
- ❖ **INFORMATION ITEM:** The Virginia Peninsula Community College Board acknowledges the Dental Hygiene Program Update, as presented.  
**Acknowledged.**

4.. **BUDGET AND FINANCE COMMITTEE**

A. **Review of February 21, 2024, Minutes**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Budget and Finance Committee meeting minutes from February 21, 2024, as presented.  
**Approved as presented.**

B. **Receipt of Recommended FY 2025 Local Funds Budget Presentation**

- ❖ **INFORMATION ITEM:** The Virginia Peninsula Community College Board acknowledges receipt of the Recommended FY 2025 Local Funds Budget, as presented.  
**Acknowledged.**

C. **Approve 2024-2026 Auxiliary Parking Plan**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the 2024-2026 Auxiliary Parking Plan, as presented.  
**Approved as presented.**

D. **Receipt of Standard Operating Procedure of the Budget and Finance Committee**

- ❖ **INFORMATION ITEM:** The Virginia Peninsula Community College Board acknowledges receipt of the Standard Operating Procedure for the Budget and Finance Committee, as presented.  
**Acknowledged.**

5. **PRESIDENTS REPORT**

- A. **Written President's Report to the College Board**  
**Presented and acknowledged.**

6. **UNFINISHED BUSINESS**

- A. **Board Self-Evaluation, presented by Vice President Steven Felker**  
**Presented and acknowledged.**
- B. **Update from the Nominating Committee, presented by Dr. Keisha Melvin**  
**Presented and acknowledged.**

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7. **NEW BUSINESS**

**Review and Approval of Presidential Evaluation**

**Closed Session**

- ❖ **RECOMMENDED ACTION:** The Board of Virginia Peninsula Community College, in accordance with §2.2-3711(A)(1) of the Code of Virginia, will convene in closed session relating to the discussion or consideration of personnel matters, specifically the review and approval of the 2024 presidential evaluation.

**Stephen Ferguson motioned that the Board begin closed session.**

**Reconvene to Open Session**

- ❖ **RECOMMENDED ACTION:** The Board of Virginia Peninsula Community College, having finished all appropriate discussions in accordance with Section §2.2-3711 (A)(1) of the Code of Virginia, shall end the closed session and return to open session.

**Stephen Ferguson motioned that the Board return to open session.**

**Certification for Closed Session**

- ❖ **RECOMMENDED ACTION:** The members in attendance at the closed session of the Virginia Peninsula Community College Board meeting on April 17, 2024, certify that to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under §2.2-3711(A)(1) of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in this closed session.

**Certified**

- ❖ **RECOMMENDED ACTION:** The Virginia Peninsula Community College Board approves the Executive Committee's recommendation(s) as presented.

**Approved**

8. **ADJOURNMENT**

**8:05 P.M.**

**Next College Board Meeting**

5:00 p.m. on Wednesday, May 15, 2024, Hampton Campus  
521 Butler Farm Road  
Rm. 110

**Reminders**

- April 18-** Dental Pinning Ceremony @ 5-7 pm, PWDC Conference Room
- April 20-** VPCC Open House @ 9-12, Hampton Campus
- April 25-** MVS Honors Ceremony @ 6-8 pm, PWDC Conference Room
- May 1-** Nursing Pinning Ceremony @ 5-7 pm, PWDC Conference Room
- May 14-** Class of 2024 Commencement @ 2-5 pm, Hampton Coliseum
- May 15-** Local College Board Meeting @ 5:30 pm, Hampton IV room 4226
- June 17-21-** VPCC Tech (COVA STEM) Camp
- June 24-27-** VPCC Science (COVA STEM) Camp
- Aug 16-** All College Day @ 8:30-11:30 am, PWDC Conference Room
- May 9 -** HR Employee Service Awards @ 8:30 – 10 am, PWDC Conference Room
- May 30-** Alumni Networking Event @ 4-6 pm, PWDC Conference Room

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## **Commencement Exercises**

Tuesday, May 14, 2024— 2 p.m.  
The Hampton Coliseum

### **Campus Locations**

#### **Williamsburg's Historic Triangle Campus**

4601 Opportunity Way, Williamsburg, VA 23188

#### **Hampton's Workforce Development Center**

600 Butler Farm Road, Hampton, VA 23666

**Note:** General Local College Board meetings are open to the public in accordance with the Virginia Freedom of Information Act.

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