

# SPRING 2023 ORIENTATION and ADMISSIONS REQUIREMENTS

## FOR NEWLY ACCEPTED STUDENTS

## IN THE FALL 2023 RN DEGREE PROGRAM

**\*\*\* Changes and Updates to ALL links and information here are ON-GOING \*\*\***

**and will be posted and final on Orientation Day**

Congratulations on your conditional acceptance to Virginia Peninsula Community College's Fall 2023 RN Degree Program at the Hampton Campus with classes that begin on August 21st. To fulfill admissions requirements, your attendance at the following Nursing Orientation session is mandatory:

**DATE: Wednesday, May 31, 2023**

**TIME: 1:00 to 3:00 pm**

**PLACE: Hampton III (525 Butler Farm Road, Hampton) in Room 734 A/B**

Please print these instructions for your reference at Orientation. [[Nursing Admissions & Orientation Instructions](#)]. Please also review the Orientation presentation. [[Orientation Slides](#)]

Please follow instructions for submitting documentation of each requirement; forms will be sent to [PSAHHS@vpcc.edu](mailto:PSAHHS@vpcc.edu) and physical requirements documents will be uploaded to CastleBranch. Please submit all requirements in separate PDF files; do not send several requirements combined into one PDF unless directed to do so. Do not separate multiple pages of a document into separate PDF files.

### **\*\*\* PROGRAM CHANGE FORM \*\*\***

To change your program of study to A.A.S. Degree Nursing for Fall 2023, please complete and **BRING the Program Change Form to Orientation** on May 31. [[Program Change Form](#)]

1. Complete a **drug screen and background check** through Castle You must register **AFTER ORIENTATION between Wednesday, May 31 and Thursday, June 1, 2023** and submit your sample to Lab Corp. by **June 5, 2023**. Due dates and more information for the package code and instructions for Registration are provided in this flyer [[CastleBranch Directions](#)] (to be posted on May 31). The nursing office will receive your report; no need to submit a copy. You will also register for the Requirements Tracker for all your physical information and documents.
2. Order **uniforms**- Uniforms and equipment can be purchased through the bookstore where financial aid may be used. Student nursing uniforms purchased through the bookstore include:
  - **Eggplant** scrub tops and bottoms (at least 2 sets).
  - **White** lab coat with pockets (Finger-tip length or shorter).
  - 2 Patches with school emblem that you must secure on the left sleeve (shoulder) of each scrub top.
  - 2 Name Tags.

Students electing to purchase uniforms from another supplier, **MUST purchase the emblem patches and name tags through the Virginia Peninsula Community College Bookstore.** All other uniform garments must include the following:

- At least 2 pair of **Eggplant** scrub bottoms/pants (not joggers, no elastic at the ankles) with pockets.
- At least 2 **Eggplant** scrub tops, crew or v-neck with pockets.
- White lab coat (Finger-tip length or shorter) with pockets.

Cost and order deadline is \_\_\_\_\_, **2023.** Please refer to uniform ordering information in [[Nursing Uniform Info at the Bookstore](#)] and use this order form [[Nursing Uniform Bookstore Order Form](#)]. Please contact the Bookstore for order information at [Virginia Peninsula Community College - Hampton Campus Apparel, Merchandise, & Gifts \(bkstr.com\)](#) or 757-825-2864 (Hampton) and 757-258-6847 (HT).

**Clinical Equipment Includes:** Stethoscope, blood pressure cuff, watch with second-hand capability, pen light, hemostat, and bandage scissors. These items can be purchased anywhere or online.

Your complete uniform and clinical equipment must be ready for your first lab or clinical day, so please order early to **ensure delivery by August 21** (1<sup>st</sup> day of fall classes).

**3.** Provide a copy of your **AHA BLS Certification for Healthcare Providers.** BLS for Healthcare Provider certification **MUST** be through American Heart Association or through one of their approved agencies only. (**Red Cross certification is not accepted.**) Upload both sides of your signed certification card or your eCard to CastleBranch **by MONDAY, JULY 10, 2023.**

**4.** Review the nursing program policies in the Nursing Student Handbook [[Nursing Student Handbook](#)] and the Board of Nursing Code of Virginia [[Code of Virginia](#)]. Please print and bring the **BLANK Code of Virginia Form with you to Orientation**; it will be completed and witnessed at that time. The handbook is being revised and will be posted by the end of June. The Nursing Student Handbook Acknowledgement form will be signed and witnessed on the first day of classes in August.

The FA23 Nursing Forms Packet [[FA23 Nursing Forms Packet](#)] includes the following forms. Please be sure to complete and sign **ALL of the forms and save to a single PDF file.** Please email the PDF file to [PSAHHS@vpcc.edu](mailto:PSAHHS@vpcc.edu) **by MONDAY, JULY 10, 2023.**

- Student Information Form
- Social Media Policy Acknowledgement
- Photo/Video/Digital Media Release Form
- Simulation Lab Latex Response Plan
- Off Campus Use of Equipment
- Approval to Use Student Assignments
- Clinical & Field Facility/Site/Agency Restriction Self-Disclosure
- Student Release of Information for Clinical
- Release and Waiver of Liability
- HIPAA/Medical Confidentiality Policy Acknowledgement
- Influenza Vaccination Attestation
- Communicable Disease Statement
- COVID-19 Acknowledgement of Risk

**5. Clinical Forms & Information:** Please review the Guidelines for Clinical Dress [[Guidelines for Clinical Dress](#)] and the Clinical section in the Nursing Student Policy Manual.

**RN Students** - Please complete the RHS clinical application forms [[RHS Clinical Application](#)] for your first clinical rotation as follows: **DO NOT PUT DATES ON ANY PAGE OF THIS PACKET.**

**Page 1** - Please complete your personal info at the top, including the last 4 digits of your SSN and any RHS employment information (list dates and facility if applicable). Include Emergency Contact info under "School" section. Leave "Clinical Learning Experience" section blank and add your name at the bottom.

**Page 2** - In the Tuberculosis section, please check the correct TB test you received, either a Quantiferon test or Mantoux Test (PPD). Please print/sign and date at the bottom.

**Page 3** - Please check any Tuberculosis symptoms in the survey at the top and initial by each line item, and print/sign and date at the middle and bottom. Be sure to include the last 4 digits of your SSN.

**Page 4** - Disregard confidentiality agreement; this is now an electronic form and process and will be completed separately.

**Page 5** - Please print/sign and date the Riverside COVID-19 Affiliation Participation Notice.

These forms will be reviewed collected at Orientation, so please **complete, sign and bring all pages with you on Wednesday, May 31, 2023.**

**6. PHYSICAL REQUIREMENTS:** Please provide documentation and complete the forms in the links below to submit the following physical requirements:

- Physical exam [[Health History, Physical Exam & Immunizations](#)] - Page 4 is not official documentation for the requirements below; it is a good checklist to ensure you have completed each requirement and have requested documentation from your doctor's office or provider. **Do NOT submit Page 4 separately as official documentation of MMR, Varicella, HepB or Tdap requirements; it will be REJECTED. Page 4 is part of the exam forms packet only.**
- Please provide/upload **separate documentation of your Immunization History from your patient record or doctor's office for the following:**
  - 2 **MMR** vaccines or positive titer with documented immunity ranges.
  - 2 **Varicella** vaccines or positive titer with documented immunity ranges (history of chicken pox is not sufficient). [[CDC Varicella Information](#)]
  - 3 **HepB** vaccines, positive titer with immunity ranges documented, or sign the HepB declination waiver [[HepB Declination Waiver](#)]. HepB is the only requirement that can be waived. [[CDC HepB Information](#)] Please complete the HepB waiver if the 3-shot series is in progress and will not be completed before the start of the program.

**OR**

Heplisav (HepB-CpG) 2-vaccine series - *This vaccine requires a positive titer (anti-HBs  $\geq 10$  mIU/ml) to prove immunity.*

- Current TDap (expires after 10 years)

**Upload all the 4-page Health/Physical Exam forms along with separate documents for MMR, Varicella, HepB and Tdap documentation to CastleBranch by MONDAY, JULY 10, 2023. (PN-RN Students by N/A)**

- **TB Requirements:**
- Negative IGRA test results from either (1) QuantifERON<sup>®</sup>-TB Gold In-Tube test (GFT-GIT) or (2) T-SPOT<sup>®</sup>Btest (T-Spot). Please also complete TB Survey at the top of the VPCC PPD form.

**OR**

- Mantoux Tuberculin Skin Tests (TST)/2-Step PPD -- Complete the survey portion at the top. Your provider will complete the middle box for Step 1. **Then return to your provider 2 weeks later** to complete Step 2. Your provider will need to complete both boxes of the VPCC form [[VPCC PPD Form](#)]
- If you have a positive TST/PPD or IGRA, documentation of a negative chest x-ray after the positive TST is required along with your positive results and the completed survey at the top of the VPCC PPD Form.

**Upload all TB documentation to CastleBranch by MONDAY, JULY 10, 2023. (PN-RN Students by N/A)**

- **2023-24 Flu Shot:** 2023-24 flu shot documentation (using the College's flu form [[VPCC Flu Form](#)]) is to be completed and signed by your provider. Please complete the survey questions at the top, print/sign, and date. If additional flu forms are returned to you by your provider, please include these with your VPCC flu shot form.
- If you have a medical exemption for the flu shot, a letter from your doctor will be required. Please complete the RHS Vaccine Exemption Form. [[RHS Vaccine Exemption Form](#)].

**Upload all flu shot documentation to CastleBranch by MONDAY, JULY 10, 2023. (PN-RN Students by N/A)**

- **COVID-19 Vaccinations: Required by our clinical sites.** All students attending clinical rotations will need to complete COVID vaccination series and boosters as necessary in order to attend clinical. This requirement cannot be declined, and only approved medical or religious exemptions will be accepted. A medical exemption form can be obtained through your medical provider. Please visit [12VAC5-110-80. Exemptions from immunization requirements. \(virginia.gov\)](#) for more information on a religious exemption. If you have a medical exemption for the COVID shots, please complete the RHS Vaccine Exemption Form [[RHS Vaccine Exemption Form](#)]. A medical exemption will require documentation from your doctor; please contact the Nursing Office at 757-825-2808 for more information and direction for additional forms.

Please submit a PDF of your COVID vaccination card or your approved exemption forms to **CastleBranch by MONDAY, JULY 10, 2023. (PN-RN Students by N/A)**

**Documentation for ALL physical requirements is due by:**

**PN-RNs - N/A**

**\*\*\*RNs - MONDAY, JULY 10, 2023\*\*\***