



The Peninsula's Community College

**THOMAS NELSON COMMUNITY COLLEGE BOARD**

June 20, 2018  
Paradise Ocean Club  
490 Fenwick Road  
Hampton, VA 23651  
6:15 p.m.

**MINUTES NO. 421**

**PRESENT:**

Mr. Robert Harper  
Ms. Mary Bunting  
Dr. Joyce M. Jarrett  
Mr. Allan Melton  
Mr. John W. McMillan, Jr.

Ms. Deborah R. Reese  
Ms. Elizabeth S. Tai  
Mr. Scott VanVoorhees  
Dr. Vince Warren

**ABSENT:**

Mr. Michael Kuhns  
Ms. Izabela Cieszynski  
Ms. Mary Ann Maimone  
Mr. Augustus Owens  
Dr. Perry Showalter

**STAFF AND GUESTS:**

Dr. Lynda Byrd-Poller (Human Resources)  
Ms. Erica Charity (Office of the President)  
Dr. John Dever (President)  
Dr. Susan English (Academic Affairs)  
Ms. Debbie Hudgins (Information Technology)  
Chief Kelvin Maxwell (Campus Police)  
Dr. Gregory McLeod (Historic Triangle Campus)  
Mr. Charles Nurnberger (Finance and Administration)  
Ms. Kris Rarig (Student Affairs)  
Sgt. Kathy Shannon (Campus Police)

## **I. CALL TO ORDER**

Mr. Robert Harper, Chair, called the meeting to order at 6:17 p.m.

### **A. Roll Call**

By roll call vote in open session, the following members were in attendance:

Mr. Mr. Robert Harper  
Ms. Mary Bunting  
Dr. Joyce M. Jarrett  
Mr. Allan Melton  
Mr. John W. McMillan, Jr.  
Ms. Deborah R. Reese  
Ms. Elizabeth S. Tai  
Mr. Scott VanVoorhees  
Dr. Vince Warren

## **II. CHAIR ANNOUNCEMENTS**

Chair Harper welcomed everyone to the meeting.

### **A. Public Comments**

There were no public comments.

### **B. Introduction of new College Board Administrative Assistant to the Office of the President**

Chair Harper introduced Ms. Erica Charity to everyone. Ms. Charity works for Thomas Nelson Community College in the Office of the President and will serve as the College Board Administrative Assistant.

## **III. CURRICULUM, INSTRUCTION, AND STUDENT SERVICES COMMITTEE**

In the absence of Committee Chair Augustus Owens, Ms. Elizabeth Tai served as the Committee Chair and presented the following committee report.

### **A. Proposed appointments to the College's Curriculum Advisory Committees**


- ❖ The committee recommended that the Thomas Nelson Community College Board approve the proposed appointments to the College's Curriculum Advisory Committees for 2018–2019 as presented.

By roll call vote, the following members approved the motion.

Mr. Mr. Robert Harper  
Ms. Mary Bunting  
Dr. Joyce M. Jarrett  
Mr. Allan Melton  
Mr. John W. McMillan, Jr.  
Ms. Deborah R. Reese  
Ms. Elizabeth S. Tai  
Mr. Scott VanVoorhees  
Dr. Vince Warren

**IV. ADJOURNMENT**

The meeting adjourned at 6:40 p.m.

  
John T. Dever, President  
Secretary to the Board

  
Erica S. Charity  
College Board Recorder