

Curriculum, Instruction, and Student Services Committee
August 12, 2020
Zoom Meeting 3:00 p.m. – 4:00 p.m.

Attendees:

Ms. Izabela Cieszynski; Dr. Joyce Jarrett; Mr. John W. McMillan, Jr. Ms. Elizabeth Tai; Dr. Donna Woods

College Staff:

Dr. Gregory DeCinque; Dr. Susan English; Dr. Kris Rarig; Dr. Lauren Williams; Barbara Mason

Absent:

Mr. Augustus Owens, Mr. Jonathan Romero

Dr. Joyce Jarrett called the meeting to order at 3 p.m.

The following agenda item was presented to the committee for discussion and action.

1. The CISS meeting minutes from May 13, 2020, were reviewed. Ms. Elizabeth Tai moved and Mr. John W. McMillan, Jr. seconded the motion to pass the minutes. **Passed**

The following reports were presented to the committee for acknowledgement.

2. Report from the Vice President of Academic Affairs and Workforce Development on Program and Discipline Health Report.
Dr. English explained the reports and their purpose. The committee was very interested in the reports and is very interested in seeing the numbers for 2019-2020. The committee acknowledged the report. **Acknowledged**

RECOMMENDED ACTION: The Thomas Nelson Community College Board acknowledged the Program and Discipline Health report as presented.

3. Report from the Vice President of Academic Affairs and Workforce Development on Update on New Programs Approved and Launched during 2018-2019.
Dr. English provided reports on Financial Analytics, Digital Video, Mechatronics, Visual Arts, and Health Science for 2018-2019. The committee was interested and pleased with the reports and would like to see the reports for 2019-2020 when they become available. The committee acknowledged the report. **Acknowledged**

RECOMMENDED ACTION: The Thomas Nelson Community College Board acknowledges the Update on New Programs Approved and Launched during 2018 -2019 report, as presented.

4. Report from the Vice President of Academic Affairs and Workforce Development on Update on Curriculum Process Improvements for 2020-2021.
Dr, Lauren Williams provided a report and explained the curriculum processes and improvements that have been made for 2020-2021 and will be implemented at the start of the fall 2020 academic year. The committee was very pleased with the report and acknowledged that this has really assisted them in having a better understanding of the curriculum process **Acknowledged**

RECOMMENDED ACTION: The Thomas Nelson Community College Board acknowledges the report on Update on Curriculum Process Improvements for 2020-2021, as presented.

There being no other business or announcements, the meeting adjourned at 4:00 p.m.

Minutes submitted by Barbara Mason,