

Credit by Challenge Examination

Challenge examinations are available for selected courses offered at Thomas Nelson Community College. A challenge examination provides the student with an opportunity to demonstrate mastery of course learning objectives based on previous learning experiences. Students must be enrolled in a curriculum at the College for which the course is required. A passing score on the examination will result in credit being awarded for the selected course.

Visual arts challenge exams are completed in the form of a portfolio review. A satisfactory review of the portfolio will result in credit being awarded for the selected course(s).

NOTE: Students may not complete a challenge examination for a course in which they have previously enrolled or audited within the Virginia Community College System.

Business, Public Services, Information Systems & Mathematics Division

Challenge examinations are not currently offered by this academic division.

Communications, Humanities & Social Sciences Division

Division Office Location: Hampton Campus, Templin Hall, Room 857; Phone 757-825-2799

Visual arts portfolio reviews are offered by this academic division for the following courses:

- ART 121-122, Drawing I-II
- ART 131-132, Fundamentals of Design I-II
- PHT 164 Introduction to Digital Photography
- PHT 102 Photography II
- ART 283 Computer Graphics I

Students are encouraged to submit visual arts portfolios for review as soon as they enroll in a curriculum in which the above courses are required.

Health Professions Division

Challenge examinations are not currently offered by this academic division.

Science, Engineering & Technology Division

Challenge examinations are not currently offered by this academic division.

Students seeking credit by **Challenge Examinations** should complete the following steps:

1. Review the list of challenge examinations offered to determine if an exam is available for a required course in your curriculum.
2. Secure and complete the *Challenge Examination Form*. The form can be obtained from the appropriate academic division office or on the College website.
3. Submit the *Challenge Examination Form* to the appropriate academic division office. A separate form is required for each challenge examination. The division dean or designee will confirm enrollment in the curriculum for which the course is required, confirm the student has not previously been enrolled in or audited the course, and notify the designated faculty member of a request for challenge examination or visual arts portfolio review.
4. The designated faculty member will contact the student to make an appointment for the challenge examination or visual arts portfolio review.
5. Upon completion of the challenge examination or visual arts portfolio review, the designated faculty member will record the results and submit the results to Admissions, Registration and Records, Griffin Hall, Room 208 (Hampton campus) or Student Services, Room 117 (Historic Triangle campus). Credit for the appropriate course(s) is documented on the academic transcript.
6. The student will be notified of the challenge examination or visual arts portfolio review results by a representative from Admissions, Registration and Records (Hampton campus) or Student Services (Historic Triangle campus).