



The Peninsula's Community College

**BON SECOURS CLINICAL APPLICATION FOR MARY IMMACULATE HOSPITAL**

Go to <https://bonsecours.com/hampton-roads/jobs-and-education/office-of-academic-affairs> and click on "Clinical Placement Paperwork (first blue box in the right-hand margin).

Under "NON Bon Secours employee" on the instructions page that pops up (a 14-page document opens with all the directions and forms you will need), please click on the application link found in this section and fill out the application in its entirety as follows:

1. Fill in your personal info: name, address, phone numbers, TNCC email, DOB and age.
2. Select NO for "Are you a Bon Secours Employee".
3. Select School Identification for the "Form of Identification", fill in your Student ID #, and **make a copy to include with your application**. Then enter Thomas Nelson for "College" and **your SSN**.
4. Program is Associate in Nursing.
5. Degree is A.D.N.
6. Name of Preceptor is Pam Sharp (MIH)
7. Her email: [Pam\\_Sharp@bshsi.org](mailto:Pam_Sharp@bshsi.org) (underscore after Pam\_Sharp)
8. Clinical Instructor Info: Eliezer Urbano, [kayorianaru@gmail.com](mailto:kayorianaru@gmail.com), 503 Ryans Run, Newport News, VA 23608, 757-358-5206
9. Access to Connect Care – Please copy this sentence into the box:  
"Access to Connect Care is necessary for successful completion of the clinical component of the Thomas Nelson A.D.N. nursing program and to maximize the clinical experience. Pam Sharp at Mary Immaculate Hospital has the list of students who require Connect Care."
10. For Availability choose "Only Between These Dates"  
Start Date = January 14, 2020  
End Date = April 30, 2020  
I would like to serve = Mondays from 6:30 am to 3:30 pm  
Hours = Weekly
11. Location = Mary Immaculate Hospital on 3 South
12. Returning = Yes, Spring 2020 (January to April)
13. Check that you agree, click Continue and your application will be submitted.

For the rest of the requirements in the instructions please complete:

1. Attestation of Compliance – I will complete this form on your behalf to confirm your physical requirements are up to date.
2. Copy of Photo ID (Student ID or License)
3. Signed Student Agreement
4. Signed Confidentiality Form
5. Don't worry about the flu requirement right now (we will deal with that in September).
6. Signed Orientation for Clinical Placement
7. Signed BSHSI Code of Conduct
8. Photo for Badge (headshot w/ no background)

Please submit **original** documents of Items 1 thru 8 above – no copies, no PDF's, no electronic signatures. Please submit your on-line clinical placement application, and complete, sign and return these forms to the Hampton III Nursing Office.